Continental Ranch Community Association

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Ad Hoc IT Committee Meeting – March 20, 2024

Minutes

I. Call to Order: 11:25 A.M. at the Windmill Park Office

II. Roll Call: *Present:* **Larry Lemieux (Chairperson)**
Rick Brown
Clement DeLarge
Ashley Boykin (Mgmt. Representative)
J.J. Velarde (Mgmt. Representative)

III. Approval of March 20, 2024, Meeting Agenda approved by motion (DeLarge/Brown).

IV. Approval of February 6, 2024, Meeting Minutes approved by motion (DeLarge/Brown).

V. Management Report: Ms. Boykin advised waiting until the pools are closed before changing the pool key access system and noted the Board will be discussing the last day of the 2024 pool season at their next meeting on March 26, 2024.

VI. Board Actions: Renewal of the managed services contract from Reliable IT Solutions for a 12-month period was approved.

VII. Unfinished Business:

a. **Network Storage Transition to Cloud Proposal (Reliable IT Solutions): MOTION (Lemieux/DeLarge)** to request a formal proposal from Reliable IT Solutions to replace the current server with Network Attached Storage (NAS) after the pool key access system becomes cloud-hosted; unanimously approved.

VIII. New Business:

a. **Cloud-Based Pool Access Control System Proposal (Connect Security)**
b. **Integrated Alarm Monitoring & Camera System Proposal (Connect Security)**

The committee requested that certain details be added to the proposals from Connect Security to confirm that database conversion and ongoing maintenance of the database will be included, and to remove a line from the access control system proposal that says, “hours are an estimate and subject to change +/-.”

The committee requested information from Reliable IT Solutions and Connect Security regarding the advantages or disadvantages of ownership/maintenance of licenses by CRCA vs. the vendors.

IX. Next meeting date and time TBD, at the Windmill Park Office.

X. Meeting adjourned at 12:10 P.M.

Audio recordings of Board and Committee Meetings are available up to 30 days after the minutes are posted.