Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Ad Hoc IT Committee Meeting – February 6, 2024

Minutes

I. Call to Order: 10:32 A.M. at the Windmill Park Office

II. Roll Call: Present: Larry Lemieux (Chairperson)

Rick Brown - via telephone

Clement DeLarge

Ashley Boykin (Mgmt. Representative)
J.J. Velarde (Mgmt. Representative)

- III. Approval of February 6, 2024, Meeting Agenda approved by motion (DeLarge/Brown).
- IV. Approval of January 25, 2024, Meeting Minutes approved by motion (DeLarge/Brown).

V. Guests:

a. Clint Washburn, Connect Security, introduced himself and gave an overview of the company's services; described the current HikVision security camera system as being adequate but limited in its functionality and not something they could support if it failed. He explained that Keri Systems software is installed on-site for the pool key system, discussed some options for cloud-based systems including Borealis from Keri Systems that would provide the softest transition, take about two days to migrate data, and would be most cost-effective. They would require two port switches at each building.

MOTION (DeLarge/Brown) to request proposals from Connect Security for the OpenEye camera surveillance system, Borealis pool key system, and alarm monitoring at both buildings. Unanimously approved. They also requested a network diagram for the camera and pool key systems.

- VI. Management Report: Ms. Boykin presented a timeline showing typical months when both pools are closed, which would be the ideal time for a change in the pool key system, along with other important association events such as billing semi-annual assessments that are dependent on accessing the management software and shared drive on the CRCA server.
- VII. Unfinished Business: None.

VIII. New Business:

a. CRCA Network Diagram (Current & Proposed) – reviewed and requested information for why the ioSafe N2 box was not included on the diagrams and to confirm that the new Network Attached Storage (NAS) would be RAID 5. Mr. Brown suggested adding dates to

- each diagram as they are made or revised for accurate record-keeping and Mr. Lemieux advised he will update the annual timeline.
- **b.** Computer Server Service Renewal Reliable IT Solutions postponed; amendments requested to clarify recurring costs not specified in the proposal and to account for any changes in service due to proposed network change during the two-year agreement.
- IX. Next meeting date and time TBD, at the Windmill Park Office.
- X. Meeting adjourned at 11:27 A.M.