

# Continental Ranch Community Association

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## Landscape Committee Meeting – February 5, 2024

### Minutes

**I. Call to Order 6:35 P.M. at the Windmill Park Office**

- II. Roll Call:**
- |                 |   |
|-----------------|---|
| <i>Present:</i> | <b>Doug Childress (Chairperson)</b>         |
|                 | <b>Larry Lemieux</b>                        |
|                 | <b>Clement DeLarge (Board Liaison)</b>      |
|                 | <b>Ashley Boykin (Mgmt. Representative)</b> |
| <i>Excused:</i> | <b>Bill Cicala</b>                          |
|                 | <b>Alexis Stern</b>                         |
|                 | <b>Patrick Chamblee</b>                     |

**III. Approval of February 5, 2024 Meeting Agenda** approved by motion (Lemieux/DeLarge).

**IV. Approval of January 8, 2024 Meeting Minutes** approved by motion (Lemieux/DeLarge).

**V. Guests:**

- a. AAA Landscape:** John Mancine, AAA Landscape Accounts Manager for CRCA, provided monthly status report; noted post-emergent being scheduled for weeds, flower beds are being detailed, seeping valve repaired in the Windmill Park sport's field, mainline leak repaired at the west side of the Silverbell/Coachline monument, valve replacement proposal audit almost complete, and winter plant rejuvenations are continuing.

The committee discussed the trial-based six-week winter maintenance schedule going well and being in approval of doing again next year.

**VI. Board Actions:** No Board actions to report.

- VII. Management Report:** Ms. Boykin reported the annual upper tree pruning project is in progress by Brijer Resources; shared feedback from arborist with AAA Landscape recommending removal of three mesquite trees behind a property in Parcel 26 rather than installing root barriers; shared a proposal from AAA Landscape to install fourteen (14) trees on Coachline Blvd. (south of Twin Peaks Rd.); and reminded the committee that the landscape maintenance contract with AAA Landscape credits 2% of the annual contract to new projects, new plant installs, and granite replenishment.

The committee asked that management email out maps of the proposed new tree locations so they can inspect before the next meeting.

**MOTION (Childress/Lemieux)** to request a proposal from Brijer Resources to remove the three mesquite trees as recommended by AAA Landscape. Unanimously approved.

*Audio recordings of Board and Committee Meetings are available up to 30 days after the minutes are posted.*

**VIII. Unfinished Business:**

- a. **Evaluation of Silverbell/Coachline Monuments' Turf:** preliminary design ideas were discussed to reduce turf, and a second informal on-site meeting was scheduled to take measurements.

**IX. New Business:**

- a. **Windmill Park Bridge – Improved Drainage Proposal: MOTION (Childress/Lemieux)** to recommend to the Board the proposal from AAA Landscape to improve drainage in the turf surrounding the Windmill Park walkway bridge, NTE \$1,346.00. Unanimously approved.

**X. Next meeting date: March 4, 2024 at 6:30 P.M. at the Windmill Park Office.**

**XI. Meeting adjourned at 7:24 P.M.**