

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – August 7, 2023

Minutes

- I. **Call to Order 6:55 P.M. at the Windmill Park Office**
- II. **Roll Call:** *Present:* **Doug Childress (Chairperson)**
 Alexis Stern
 Bill Cicala
 Patrick Chamblee
 Brandt Smith (Board Liaison)
 Ashley Boykin (Mgmt. Representative)
 J.J. Velarde (Mgmt. Representative)
- III. **Approval of August 7, 2023, Meeting Agenda** approved by motion (Stern/Cicala).
- IV. **Approval of July 3, 2023, Meeting Minutes** approved by motion (Stern/Cicala).
- V. **Guests:**
 - a. **AAA Landscape:** Brian Zanni, Accounts Manager for AAA Landscape was excused from the meeting.
- VI. **Board Actions:** Amendment to the AAA Landscape Maintenance Contract was approved; Marbella II Saguaro replacement by AAA Landscape was approved; Parcel 51 riprap replenish by AAA Landscape was approved; and the Twin Peaks/Coachline 'Long Run' irrigation correction by AAA Landscape was approved. Budget recommendations pending approval at the August Board Meeting.
- VII. **Management Report:** Ms. Boykin reported numerous dead plants throughout CRCA and explained that AAA Landscape has been instructed to report with a photo, type of plant and location, to remove completely (including stumps) and to cap emitters. She noted some of the recent mainline breaks coupled with triple digit heat would have caused some of the plant deaths, and that Mr. Zanni continues to report someone is purposely turning off irrigation systems. Mr. Smith noted an ongoing irrigation leak on Coachline Blvd. between Rivulet Drive and Maple Ridge. The committee asked management to schedule a drive with Mr. Zanni and his supervisor and some committee members to discuss the current condition of the community landscaping. Ms. Boykin noted almost all plants in the median over the Twin Peaks Rd. bridge have died and asked committee to consider whether they want to replace or not; riprap install at Parcel 51 was completed; and AAA Landscape currently scheduling work to correct 'long run' irrigation and searching for a saguaro replacement at Marbella II as approved. Finally, Ms. Boykin noted a group of oleander trees on the southwest corner of the Twin Peaks bridge that have mostly died; **MOTION (Childress/Stern)** to approve removing the oleander trees and stakes and capping emitters below grade.

VIII. Unfinished Business:

a. Windmill Park West Entrance Improvements:

- ii. **Ramada Proposal from Dave Bang & Associates** – postponed to revisit next fiscal year.
- iii. **Boulders Proposal from AAA Landscape: MOTION (Childress/Cicala)** to recommend the proposal from AAA Landscape to install (1) 5'x3'x3' boulder and (2) 3'x3'x3' boulders at the West parking lot entrance of the Windmill Park Sport's Field, pending satisfactory answers to questions regarding the labor unit pricing and hours calculated, NTE \$4,145.00; unanimously approved.

IX. New Business:

- a. **AAA Landscape – Long Term Upper Tree Pruning Proposal** – postponed for more information.
- b. **Twin Peaks Road Bridge Granite Replenish: MOTION (Childress/Stern)** to recommend the proposal from AAA Landscape to replenish decomposed granite on the southwest corner of the Twin Peaks Rd. bridge, pending satisfactory answers to questions regarding the labor unit pricing and hours calculated, NTE \$2,192.50; unanimously approved.

X. Next meeting date: September 11, 2023 at 7:00 P.M. at the Windmill Park Office.

XI. Meeting adjourned at 7:40 P.M.