

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – June 5, 2023

Minutes

I. Call to Order 6:58 P.M. at the Windmill Park Office

- II. Roll Call:**
- | | |
|-----------------|---|
| <i>Present:</i> | Doug Childress (Chairperson) |
| | Alexis Stern |
| | Brandt Smith (Board Liaison) |
| | Ashley Boykin (Mgmt. Representative) |
| | J.J. Velarde (Mgmt. Representative) |
| <i>Excused:</i> | Patrick Chamblee |
| | Bill Cicala |

III. Approval of June 5, 2023, Meeting Agenda approved by motion (Smith/Stern).

IV. Approval of May 1, 2023, Meeting Minutes approved by motion (Smith/Stern).

V. Guests:

- a. AAA Landscape:** Brian Zanni, Accounts Manager for AAA Landscape, provided monthly status report; noted Mountain Shadows valve assembly replacement underway; more valves requiring replacement at Desert Sage, Desert Vista, Coyote Crossing, and The Villas due to aging and lines filled with roots and debris; reported that two Angelita Daisy plants at the community center marquee planter have died and will be replaced under warranty; advised arbor manager from AAA Landscape will attend next meeting to discuss upper tree pruning; and discussed meeting with arborist, Juan Barba, to evaluate declining oak trees on Coachline Blvd and possible solutions. Mr. Zanni noted his opinion that the limited space in the curb strip is not adequate for oak trees and recommended installing different tree varieties in the curb strip near failing trees before eventually removing dead/dying oak trees. Mr. Zanni is working on a list of recommended tree varieties to present at the next meeting (the committee noted mesquite trees will not be approved due to being high maintenance).

VI. Board Actions: Proposal from AAA Landscape to correct a trip hazard at Sonoran Winds pocket park was approved, and a proposal from AAA Landscape to replace three trees in Twin Peaks Road right-of-way was approved.

VII. Management Report: Ms. Boykin provided updates on proposals in progress with various contractors; noted the written resignation of Laura Dawes from the Landscape Committee; discussed Sierra Pointe landscaping conveyance to CRCA currently in process; noted vinca annual flowers installed in flowerbeds and one-month follow up inspection scheduled; approved Sunset Vista II entrance landscaping awaiting new plants; approved grading corrected and DG replenish at Sonoran Winds park completed May 31st; approved irrigation sleeves installation completed by Rutherford Diversified Industries May 22nd; bids solicited for west entrance to Windmill Park Field including ramada, pony wall only and landscaping only.

Audio recordings of Board and Committee Meetings are available up to 30 days after the minutes are posted.

VIII. Unfinished Business:

- a. **Twin Peaks Rd. Tree Replacements (East of Coachline Blvd.): MOTION (Childress/Stern)** to approve the installation of three (3) 24-inch box ironwood trees by AAA Landscape in locations specified along the Twin Peaks Road right-of-way landscaping; unanimously approved (proposal approved at May 16, 2023 board meeting; committee finalizing tree type selection).

IX. New Business:

- a. **Marbella II/Sonoran Moon Irrigation 'Long Run' Repair: MOTION (Childress/Smith)** to recommend to the board the proposal from AAA Landscape to correct for the irrigation system running from Marbella II on the south side of Twin Peaks Rd. to the Coachline Blvd. intersection and then south from the intersection on the west side of Coachline Blvd. Oak trees on west side of Coachline Blvd; south of the intersection, will be put on a separate system tied into the meter/backflow for the Desert Traditions I flower bed, NTE \$1,386.51; unanimously approved.
- b. **Marbella II Saguaro Cactus Replacement: MOTION (Childress/Stern)** to recommend to the board the proposal from AAA Landscape to replace the mature saguaro cactus near the Marbella II entrance that was destroyed in an auto collision earlier this year, NTE \$12,636.00; unanimously approved. Driver's insurance paid out full value, check received and deposited into Operating account in the amount of \$12,636.00.
- c. **Landscape Budget Development for 2023-2024: MOTION (Childress/Stern)** to recommend to the board the draft landscape budget for 2023-2024 as amended; unanimously approved.

Budget Line Item	2022-2023 Budget	2023-2024 Recommended	Variance
Landscape Maintenance	317,000.00	317,000.00	0.00
Integrated Pest Management	25,000.00	27,000.00	2,000.00
Additional Cleanup	6,000.00	6,000.00	0.00
Irrigation Repairs	16,000.00	40,000.00	24,000.00
Irrigation Controller Subscription	3,000.00	3,000.00	0.00
Tree Maintenance (Annual)	30,000.00	30,000.00	0.00
Plant Rplc/New Projects	30,000.00	30,000.00	0.00
Backflow Repairs	4,000.00	2,000.00	-2,000.00
Backflow Testing	2,000.00	0.00	-2,000.00
			+\$22,000.00

- d. **AAA Landscape Maintenance Contract Amendment: MOTION (Childress/Smith)** to recommend to the board the AAA Landscape Maintenance Contract Amendment to include the added Sierra Pointe property landscaping at no additional cost and updated Schedule A pricing (hourly labor costs increased for work outside of the contract); unanimously approved.

X. Next meeting date: July 3, 2023 at 7:00 P.M. at the Windmill Park Office.

XI. Meeting adjourned at 7:53 P.M.

Audio recordings of Board and Committee Meetings are available up to 30 days after the minutes are posted.