

Continental Ranch Community Association

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Landscape Committee Meeting – January 9, 2023

Minutes

I. Call to Order 7:01 P.M. at the Windmill Park Office

- II. Roll Call:**
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| <i>Present:</i> | Doug Childress (Chairperson) |
| | Alexis Stern |
| | Laura Dawes |
| | Bill Cicala |
| | Brandt Smith (Board Liaison) |
| | Ashley Boykin (Mgmt. Representative) |
| <i>Excused:</i> | Patrick Chamblee |

III. Approval of January 9, 2023, Meeting Agenda approved by motion (Dawes/Cicala).

IV. Approval of December 5, 2022, Meeting Minutes approved by motion (Cicala/Dawes).

V. Guests:

- a. AAA Landscape:** Brian Zanni, Accounts Manager for AAA Landscape, discussed a new proposal from AAA Landscape to re-route irrigation at the entrance of Parcel 51 due to recent ADA ramp and sidewalk construction by the Town of Marana; advised more repairs need to be made where the first irrigation evaluation was done before moving onto a new section of the community; reported multiple mainline irrigation leaks that are currently being addressed; and noted the new Enhancements Division manager started this week.

Committee requested GIS mapping/labeling/color coordinating all irrigation components and systems along with a method of tracking history of repairs. Mr. Zanni advised this was possible and would begin the process.

VI. Board Actions: Mr. Bill Cicala was appointed to the Landscape Committee, proposal from Brijer Resources for the annual upper tree pruning was approved, and the 2023 Integrated Pest Management Program from AAA Landscape was renewed.

VII. Management Report: Ms. Boykin reported the annual upper tree pruning is underway by Brijer Resources; semi-annual pre-emergent application for all common areas completed last month; proposal requested from AAA Landscape to install decomposed granite on South side of community center; and noted erosion & culvert concerns in Marbella II drainageway being discussed with the Town of Marana Engineering Department.

MOTION (Cicala/Childress) to recommend to the Board the proposal by AAA Landscape to re-route irrigation at Parcel 51 entry pending confirmation and approval of the sub-contractor performing the asphalt cold cut work, NTE \$7,716.00; unanimously approved.

Audio recordings of Board and Committee Meetings are available up to 30 days after the minutes are posted.

VIII. Unfinished Business: None.

IX. New Business:

- a. Twin Peaks & Clover Way (NE corner) Irrigation Re-route: MOTION (Childress/Cicala)** to recommend to the Board the proposal from AAA Landscape to re-route irrigation that currently goes under a homeowner's wall into their private property, NTE \$1,439.30; unanimously approved.
- b. Landscape Maintenance Contract Proposals: MOTION (Childress/Cicala)** to recommend to the Board keeping AAA Landscape as the contractor for the landscape maintenance contract; unanimously approved.
- c. Windmill Park Sport's Field West Entrance Landscaping:** postponed for more information; management to ask John Bonillas with AAA Landscape for contractor referral to add a ramada, paver walkway and pony wall to West entrance of the Windmill Park sport's field.
- d. The Villas (North perimeter) Rip Rap Installation: MOTION (Childress/Cicala)** to recommend to the Board the proposal from AAA Landscape to install rip rap on the North perimeter of The Villas with the condition 2% of annual landscape maintenance contract credit be applied, NTE \$5,807.75 (\$12,152.00 – credit of \$6,344.25); unanimously approved.

X. Next meeting date: February 6, 2023 at 7:00 P.M. at the Windmill Park Office.

XI. Meeting adjourned at 8:16 P.M.