# Continental Ranch Community Association

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## Landscape Committee Meeting – August 5, 2014

## **Minutes**

I. Call to Order 7:00 P.M. at the Windmill Park Office

II. Roll Call – present: Rob Palfreyman (Chair)

Nancy Lambert (Vice-Chair)

Annette Gilhuys John Lambert

Bill Dawes (Board Liaison)

Josh Seng, (Management Representative)

Stephen Hinchliffe, (Management Representative)

- III. August 5, 2014 Meeting Agenda approved by motion (J. Lambert/Palfreyman)
- IV. July 1, 2014 Meeting Minutes approved by motion (J. Lambert/ N. Lambert)

#### V. Guests:

A. Titan Landscape – Dennis Parker presented Titan's monthly activity report. MOTION (J. Lambert/Palfreyman) to recommend to the Board to approve proposal from Titan Landscape to install additional irrigation valve at Opal Moon, NTE \$1,420.20. Unanimously approved. MOTION (J. Lambert/Palfreyman) to recommend to the Board to reallocate \$5,000 of the landscape budget from New Projects to Irrigation Repairs. Unanimously approved.

#### VI. Board Actions July 15, 2014

Tree Irrigation Maintenance – approve the proposal from Titan Landscape for relocation of drip emitters away from 173 tree trunks along Twin Peaks Road, NTE \$3,600; to be scheduled in November 2014.

Tree Removals – accept proposal from Brijer Resources to remove the 5 damaged trees NTE \$400.

### VII. Management Report

- **A. Palo Verde Inventory** Mr. Seng reported approximately 20 palo verde trees with witches broom remain in the common area landscape.
- **B.** Vehicle damage to Landscape Mr. Seng reported that a vehicle had struck and killed a yucca plant in the Palm Canyon Drive median. Committee directed management to contact responsible party and require the cover the cost of removal and replacement.
- C. Dead Ash Tree at Windmill Park Mr. Seng reported an Ash Tree had died in the park. MOTION (J. Lambert/Palfreyman) to obtain bid for removal and recommend to Board. Unanimously approved.
- **D. Dying Mesquite Tree** Mr. Seng reported that a Mesquite Tree was possibly diseased and dying in the common area behind the Twin Peaks Monument. MOTION (J. Lambert/Palfreyman) to obtain bid for removal and recommend to Board. Unanimously approved.
- E. Struggling Pistache Tree Mr. Seng reported a tree at the Copper Moon Monument was severely struggling. Committee requested hold on further action until Spring.
- **F. Indian Summer** Mr. Seng reported a large prickly pear cactus was dying, suspected related to the pack rat damage. Committee requested price for removal and replacement with agave plants.

#### VIII. Unfinished Business

- A. Project Planning Postponed
- B. Parcel 38 Common Area Enhancement (Mission View Drive cul-de-sac) Postponed
- C. Agave Plant Replacement Program Committee will mark locations for agave plantings.

#### IX. New Business

- **A.** Yellow Moon Tot Lot Tree Replacement Mr. Palfreyman recommended Committee review a tree at the tot lot to consider replacement due to failing trunk structure.
- **B.** Windmill Monument MOTION (N. Lambert/Palfreyman) to recommend to the Board to approve purchase and installation of one 15-gallon mediterranean fan palm for the Windmill Park monument sign, NTE \$115. Unanimously approved.
- X. Next meeting date September 2, 2014 at 7:00 P.M. at the Windmill Park Office.
- XI. Meeting adjourned by motion at 7:46 P.M.

Respectfully submitted, Josh Seng HOA Management Solutions