

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – April 1, 2014

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call –**
 - present:* Rob Palfreyman (Chair)
Nancy Lambert (Vice-Chair)
John Lambert
Bill Dawes (Board Liaison)
Josh Seng, (Management Representative)
 - absent:* Annette Gilhuys *excused*
Bill Cicala *excused*
- III. **April 1, 2014 Meeting Agenda** approved by motion (J. Lambert/N. Lambert)
- IV. **Meeting Minutes** (*no regular meeting held in March*)
 - A. **February 4, 2014 Meeting Minutes** approved by motion (J. Lambert/N. Lambert)
 - B. **March 26, 2014 Emergency Meeting Minutes** approved by motion (J. Lambert/N. Lambert)
- V. **Guests:**
 - A. **Titan Landscape** – Dennis Parker presented Titan’s monthly activity report.
- VI. **Board Actions**
 - A. **Action-in-lieu**
 - i. Approval of Arborist Tree Pruning Evaluation
 - ii. Approval of Upper Tree Pruning Proposal (Brijer Resources)
 - B. **March 18, 2014 Board Meeting** – Approval of dead Palo Verde tree removal (Coachline/Deimos)
- VII. **Management Report –**
 - A. **Landscape observation** – Mr. Seng reported landscape conditions observed along back side of Windmill Pool area; action postponed.
 - B. **Coachline Irrigation** – Mr. Seng presented information on the section of irrigation along Coachline near the west end of Windmill Park; MOTION (J. Lambert/Palfreyman) to recommend to the Board to approve the proposal by Titan Landscape for replacement of the irrigation system on Coachline Blvd, just north of the Windmill Park west parking lot, NTE \$2,504.25. Unanimously approved.
 - C. **T.E.P. Trees** – Mr. Seng presented an email from a resident noting the program offered by T.E.P.
- VIII. **Unfinished Business**
 - A. **Project Planning** – Postponed
 - B. **Long Creek Drive Common Area Enhancement (Parcel 40s)** – MOTION (N. Lambert/J. Lambert) to recommend to the Board to approve the proposal from Titan Landscape for purchase and installation of a backflow valve at the Long Creek & Sonesta common area, \$1,060.67. Unanimously approved.
 - C. **Parcel 38 Common Area Enhancement (Mission View Drive cul-de-sac)** – Postponed

All CRCA Board and Committee Meetings are audio recorded.

- D. **Agave Plant Replacement Program** – Postponed until plants are ready
 - E. **Tree Removal Request (Parcel 69)** – Committee noted that removal of tree would not resolve the issue as noted by the resident, however the tree was not structurally sound for long term; proposal for removal requested.
- IX. **New Business**
- A. **Seasonal Plant Replacement** – MOTION (J. Lambert/Palfreyman) to recommend to the Board authorization of a \$2,000 allowance for seasonal plant replacements throughout the community common areas using 5-gallon size shrubs and installed by Titan Landscape. Unanimously approved.
- X. **Next meeting date May 6, 2014 at 7:00 P.M. at the Windmill Park Office.**
- XI. **Meeting adjourned at 8:08 P.M.**

Respectfully submitted,
Josh Seng
HOA Management Solutions