

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – January 7, 2014

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call –**
 - present:* Rob Palfreyman (Chair)
Bill Cicala
Annette Gilhuys
John Lambert
Bill Dawes (Board Liaison)
Josh Seng, (Management Representative)
 - absent:* Nancy Lambert *excused*
- III. **January 7, 2014 Meeting Agenda** approved by motion (Cicala/Palfreyman)
- IV. **December 3, 2013 Meeting Minutes** approved by motion (Cicala/Palfreyman)
- V. **Guests:**
 - A. **Titan Landscape** – Dennis Parker presented Titan’s monthly activity report.
- VI. **Board Actions** – None
- VII. **Management Report** – Mr. Seng reported on a landscape request made by a resident, info about an unused irrigation meter on Coachline, and several dead or damaged trees. **Motion** (Lambert/Gilhuys) to recommend to the Board to approve proposals from Brijer Resources for removal of damaged mesquite tree on Coachline Blvd and damaged Palo Verde at Windmill Park. Unanimously approved. Titan also instructed to remove small dead Ash Tree in the Windmill Parking lot as part of regular maintenance.
- VIII. **Unfinished Business**
 - A. **Project Planning** – Postponed
 - B. **Upper Tree Maintenance** – Postponed
 - C. **Windmill Monument** – Postponed
 - D. **Agave Plant Replacement Program** – Postponed
- IX. **New Business**
 - A. **Long Creek Drive Common Area Enhancement (Parcel 40s) – Motion** (Lambert/Gilhuys) to recommend to the Board to approve proposal from Titan Landscape for installation of irrigation system and ten 24”-box Swan Hill Olive trees and remove the existing Palo Verde tree at the Long Creek Drive & Sonesta Drive common area. Three in favor, one opposed (Cicala); motion passes. **Motion** (Lambert/Cicala) to recommend to the Board to approve Tucson Water to install an irrigation water meter at the Long Creek Drive & Sonesta Drive common area at a cost NTE \$6,218. Unanimously approved.

All CRCA Board and Committee Meetings are audio recorded.

- B. Parcel 28 Tot Lot Enhancement – Motion** (Lambert/Gilhuys) to recommend to the Board to approve proposal from Titan Landscape for installation of two 24”-box Mediterranean Fan Palm trees, two 24”-box Swan Hill Olive trees with irrigation and concrete curb edging around existing turf at the Parcel 28 tot lot NTE \$2,868. Unanimously approved.
- C. Parcel 38 Common Area Enhancement (Mission View Drive cul-de-sac) – Postponed**
- D. Windmill Basin Slope Erosion Control & Granite – Motion** (Lambert/Cicala) to recommend to the Board to approve proposal by Titan Landscape for installation of metal edging along slope on the south side of the sports field and 30 ton of granite NTE \$2,500. Unanimously approved.

X. Next meeting date February 4, 2014 at 7:00 P.M. at the Windmill Park Office.

XI. Meeting adjourned at 8:07 P.M.

Respectfully submitted,
Josh Seng
HOA Management Solutions