

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – December 3, 2013

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call –**
 - present:* Rob Palfreyman (Chair)
John Lambert
Bill Dawes (Board Liaison)
Josh Seng, (Management Representative)
Stephen Hinchliffe, (Management Representative)
 - absent:* Bill Cicala *excused*
Nancy Lambert *excused*
Annette Gilhuys *excused*
- III. **December 3, 2013 Meeting Agenda** approved by motion (Lambert/Palfreyman)
- IV. **November 5, 2013 Meeting Minutes** approved by motion (Lambert/Palfreyman)
- V. **Guests:**
 - A. **Titan Landscape** – Dennis Parker presented Titan’s monthly activity report. **Motion** (Lambert/Palfreyman) to recommend to the Board approval for purchase and installation of two 15-gallon red bird-of-paradise plants on Coachline Blvd. NTE \$230. Unanimously approved.
- VI. **Board Actions –**
 - November 19, 2013 Board Meeting**
 - A. **COMMITTEE MEMBERSHIP RENEWAL:** Rob Palfreyman, Nancy Lambert, Annette Gilhuys, Bill Cicala, and John Lambert; membership renewed for the 2013-2014 CRCA fiscal year.
 - B. **Backflow Valve Insulation Cover Replacements** –proposal from Titan Landscape for replacement of 33 backflow valve covers and 36 matching locks following the reserve study at a cost NTE \$5,826; approved.
 - C. **Granite Replenishment** - installation of annual granite replenishment by Titan Landscape at a cost NTE \$20,850 as recommended by the Landscape Committee; approved.
 - D. **Tree Removal** –proposal by Brijer Resources for the removal of three smaller Palo Verde Trees at Mountain Shadows at a cost NTE \$200.00 total; approved.
- VII. **Management Report** – Mr. Seng noted recommendations made by Titan about pruning some of the younger trees to improve structure as the trees grow older and also the placement of drips around the trees in need of adjustment.
- VIII. **Unfinished Business**
 - A. **Project Planning** – Project list prioritized; bids requested from Titan Landscape.
 - B. **Upper Tree Maintenance** – Postponed pending proposals from consultation arborists.
 - C. **Windmill Monument** – Postponed
 - D. **Agave Plant Replacement Program** – Postponed
- IX. **New Business**
 - A. **Windmill Basin Slope Erosion Control & Granite** – Postponed
- X. **Next meeting date January 7, 2014 at 7:00 P.M. at the Windmill Park Office.**
- XI. **Adjournment**

All CRCA Board and Committee Meetings are audio recorded.