Continental Ranch Community Association

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Landscape Committee Meeting – November 5, 2013

Minutes

I. Call to Order 7:00 P.M. at the Windmill Park Office

II. Roll Call – present: Rob Palfreyman (Chair)

Nancy Lambert (Vice-Chair)

Bill Cicala

Annette Gilhuys John Lambert

Josh Seng, (Management Representative)

Stephen Hinchliffe, (Management Representative)

Bill Dawes (Board Liaison)

- III. November 5, 2013 Meeting Agenda approved by motion (N. Lambert/Palfreyman)
- IV. October 1, 2013 Meeting Minutes approved by motion (Palfreyman/Cicala)
- V. Committee Member Renewal & Appointment of Officers Motion (N. Lambert/Cicala) to recommend 2014 renewal of Landscape Committee membership for Bill Cicala, Annette Gilhuys, John Lambert, Nancy Lambert, and Rob Palfreyman; unanimously approved. Motion (N. Lambert/Cicala) to appoint Rob Palfreyman as Chairperson to the Committee; unanimously approved. Motion (Cicala/Gilhuys) to appoint Nancy Lambert as Vice Chair; unanimously approved.

VI. Guests:

A. Titan Landscape – Ruben Arrieta and Dennis Parker presented their monthly activity report; it was noted that in the future October 1st would be a preferred date to overseed the turf.

VII. Board Actions -

October 17, 2013 Board Meeting

- **A. NANDINA PLANT REPLACEMENTS:** MOTION made/seconded (Bracken/DeLarge) to approve proposal from Titan Landscape for replacement of dead/dying Nandina bushes on Twin Peaks Road with red Bird of Paradise, for a total of two 15-gallon red Bird of Paradise plants installed at a cost not to exceed \$230.00 as recommended by the Landscape Committee.
- **B.** CASSIA PLANT REPLACEMENTS: MOTION made/seconded (Stimpson/DeLarge) to approve the proposal from Titan Landscape for installation of fifty 15-gallon assorted plants from the existing plant pallet along Coachline Boulevard and Twin Peaks Road at a cost not to exceed \$5,750.00, as recommended by the Landscape Committee.

VIII. Management Report

A. Competing Palo Verde Trees at Mountain Shadows - Mr. Seng reported three palo verde trees that were struggling and competing with larger mesquite trees; the committee requested a bid from Brijer Resources to remove them.

IX. Unfinished Business

A. Agave Plant Replacement Program - Postponed until plants are ready

X. New Business

- **A. Project Planning for New Fiscal Year –** Committee to review last year's planning report and update for the 2014 year.
- **B. Upper Tree Maintenance** Management was directed to obtain bids for consulting arborists to perform evaluation and recommendation report to use for bidding out the pruning work.
- **C. Windmill Monument Sign Plantings** Committee discussed options for plantings to deter climbing on the monument; Titan will provide estimate at next meeting.
- **D. Granite Replenishment (reserve study) Motion** (Palfreyman/Cicala) to recommend to the Board to install \$20,850 at the contracted rate of \$60 per ton following the reserve study, beginning on Twin Peaks Road to complete remaining portions and then replenishing at monument entries starting at River's Edge and working as far as materials will allow. Unanimously approved.
- E. Irrigation Valve Frost Cover Replacements Motion (Palfreyman/N. Lambert) to recommend to the Board to approve Titan Landscape to replace 33 backflow valve covers and 36 matching locks at a cost as specified by the reserve study. Unanimously approved. Titan to provide proposal in time for November Board meeting.
- XI. Next meeting date <u>December 3, 2013</u> at 7:00 P.M. at the Windmill Park Office.
- XII. Meeting adjourned at 8:36 P.M.

Respectfully Submitted, Josh Seng HOA Management Solutions