

# Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

## Landscape Committee Meeting – August 6, 2013

### Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call –**
  - present:* Rob Palfreyman (Chair)  
Nancy Lambert (Vice-Chair)  
Bill Cicala  
John Lambert  
Connie DeLarge (Board Liaison)  
Josh Seng, (Management Representative)  
Stephen Hinchliffe, (Management Representative)
  - absent:* Annette Gilhuys *excused*
- III. **August 6, 2013 Meeting Agenda** approved by motion (N. Lambert/Cicala)
- IV. **July 2, 2013 Meeting Minutes** approved by motion (N. Lambert/Palfreyman)
- V. **Guests:**
  - A. **Titan Landscape** - Dennis Parker and Ruben Arrieta presented their monthly activity report.
- VI. **Board Actions** – None for Landscape
- VII. **Management Report** – Mr. Seng noted several letters received from residents including a water use analysis; recommendations for parcel 69 common area; community center pool area.
- VIII. **Unfinished Business**
  - A. **Priority Project List**
    - i. **Coachline Cassia Shrub Replacement** – postponed
    - ii. **Parcel 15c Tot Lot – Motion** (J. Lambert/Palfreyman) to postpone until next fiscal year.
  - B. **Landscape Irrigation**
    - i. **Motion** (Palfreyman/N. Lambert) to recommend to the Board to accept the proposal from Titan Landscape for the replacement of the irrigation system on Coachline Blvd south of Twin Peaks at a cost NTE \$79,810.04 as a reserve study item to be scheduled for November 2013. Unanimously approved.
    - ii. **Motion** (Palfreyman/Cicala) to recommend to the Board to accept proposal from Titan Landscape for the replacement of the irrigation system at the parcel 15-c tot lot at a cost NTE \$6,812.53. Unanimously approved.

*All CRCA Board and Committee Meetings are audio recorded.*

**IX. New Business**

**A. Tree Replacements**

- i. Motion** (N. Lambert/Palfreyman) to recommend to the Board to accept the proposal from Brijer Resources for removal and stump grind of three dead ironwood trees on Coachline Blvd at a cost NTE \$250.
- ii. Motion** (Palfreyman/J. Lambert) to recommend to the Board to accept the proposal from Titan Landscape for installation five 24-inch box Texas Mountain Laurel Trees and one 36-inch box Swan Hill Olive to replace dead trees of various species; cost NTE \$2,000.  
Unanimously approved.

**B. Second Annual Shrub Fertilization – Motion** (J. Lambert/Palfreyman) to recommend to the Board to approve Titan Landscape to apply the second annual shrub fertilization at a cost NTE \$3,500 as budgeted. Unanimously approved.

**C. Windmill Park Access Path; Community Volunteer Project** – Committee held further discussion; noted late September as the best time.

**X. Next meeting date September 3, 2013 at 7:00 P.M. at the Windmill Park Office.**

**XI. Meeting adjourned at 8:02 P.M.**

**Respectfully Submitted,  
Josh Seng  
HOA Management Solutions**