

# *Continental Ranch Community Association*

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9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

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## **Pool Committee Meeting June 3, 2013 at 7:00 P.M. Minutes**

**I. Call to order** – 7:04 P.M. at the Windmill Park Office

**II. Roll Call** –       *Present:*       Phil Kinney (Vice-Chair)  
  Coy Gaddie  
  Barbara Kochel  
  Kermit McCutchan  
  Bob Vollbrecht (Board Liaison)  
  Stephen Hinchliffe (Management Representative)  
  Josh Seng (Management Representative)

*Absent:*           Chuck Valade (Chair) *excused*

**III. Guests** – Tim Hancock, resident and prospective Pool Committee member and Dean Ciarniello, resident were both welcomed and thanked for their attendance. Mr. Ciarniello gave his input about the new pool rules enforcement policy.

**IV. June 3, 2013 Agenda** – approved by motion (Gaddie/McCutchan)

**V. May 6, 2013 Minutes** – approved by motion (Gaddie/McCutchan)

### **VI. Board Actions**

#### **May 2013 – No Board Meeting; Approvals by Action-in-Lieu**

- a. Shower Descale Unit** – approve proposal from Cummings Plumbing for purchase and installation of a descale unit on Windmill Park pool shower NTE \$1,223.37.

**VII. Management Report** – Mr. Hinchliffe reported on various topics, including possible action items for next year's budget, spa enzyme effectiveness and the upcoming installation of a water descaling unit by Cummings Plumbing. Mr. Hinchliffe gave additional details about pool rules enforcement; the committee supported the rule enforcement efforts.

### **VIII. Unfinished Business**

- a. Budget Development for FY 2014** – The committee reviewed budget figures and actual expenses for the past years, as well as current year-to-date. **MOTION** to recommend the budget as discussed (*attached*), with special projects, including the expansion of the Windmill Park pool room to extend the life of the equipment by

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- separating the chemicals from the equipment; removal of stucco around the Windmill Park spa area walls, and also repainting/sealing the brick; and to install new light sconces over the six lollipop lights around the Windmill Park pool area (Gaddie/McCutchan). Unanimously approved.
- b.** Community Center Gate (*postponed indefinitely*)
  - c.** Windmill Gas Meter (*postponed indefinitely*)

**IX. New Business - None**

**X. Next Pool Committee meeting date August 5, 2013 at 7:00 P.M. at the Windmill Park Office. MOTION** (Kinney/McCutchan) to cancel the July 2013 meeting.

**XI. Meeting adjourned at 8:31 P.M.**

Respectfully Submitted,

Stephen Hinchliffe for HOA Management Solutions

Continental Ranch Community Association

POOL Budget Recommendation by Pool Committee

		Current Budget		Recommend Budget	
	Community Center Pool	2012-2013		2013-2014	
<b>84000</b>	Repairs/Maintenance	\$ 15,000.00		\$ 15,000.00	
<b>84000.5</b>	Supplies	\$ 11,500.00		\$ 12,000.00	
<b>84001</b>	Service	\$ 17,680.00		\$ 15,000.00	
<b>84002</b>	Permits	\$ 300.00		\$ 300.00	
<b>84004</b>	Monitors	\$ 7,500.00		\$ 14,000.00	
<b>84005</b>	Pay Phone	\$ 600.00		\$ 600.00	
<b>84006</b>	Keri Card	\$ 1,000.00		\$ 1,000.00	
<b>84007</b>	Pool Keys	\$ 500.00		\$ 600.00	
<b>84008</b>	Pool Room (special project)	\$ 15,000.00		\$ -	
<b>84009</b>	Kiddie Pool (special project)	\$ 15,000.00		\$ -	
	<b>CC Total</b>	<b>\$ 84,080.00</b>		<b>\$ 58,500.00</b>	
	<b>Windmill Park Pool</b>				
<b>85000</b>	Repairs/Maintenance	\$ 19,000.00		\$ 21,000.00	
<b>85000.5</b>	Supplies	\$ 15,000.00		\$ 21,000.00	
<b>85001</b>	Service	\$ 23,920.00		\$ 19,000.00	
<b>85002</b>	Permits	\$ 300.00		\$ 300.00	
<b>85004</b>	Monitors	\$ 7,500.00		\$ 14,000.00	
<b>85005</b>	Pay Phone	\$ 600.00		\$ 600.00	
<b>85006</b>	Keri Card	\$ 1,000.00		\$ 1,000.00	
<b>85007</b>	Pool Keys	\$ 500.00		\$ 600.00	
	Stucco (special project)	\$ -		\$ 5,000.00	
	Pool Room (special project)	\$ -		\$ 20,000.00	
	Lighting (special project)	\$ -		\$ 1,000.00	
	<b>WP Total</b>	<b>\$ 67,820.00</b>		<b>\$ 103,500.00</b>	
	<b>Utilities</b>				
<b>92006</b>	CC Gas	\$ 3,000.00		\$ 3,500.00	
<b>92007</b>	WP Gas	\$ 46,000.00		\$ 35,000.00	
	<b>Pool Total</b>	<b>\$ 200,900.00</b>		<b>\$ 200,500.00</b>	