

# Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

## Landscape Committee Meeting – May 7, 2013

### Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call –**
  - present:* Rob Palfreyman (Chair)  
Nancy Lambert (Vice-Chair)  
Annette Gilhuys  
John Lambert  
Josh Seng, Management Representative
  - absent:* Bill Cicala *excused*  
Connie DeLarge (Board Liaison) *excused*
- III. **May 7, 2013 Meeting Agenda** approved by motion (J. Lambert/N. Lambert)
- IV. **April 2, 2013 Meeting Minutes** approved by motion (N. Lambert/J. Lambert)
- V. **Guests:**
  - A. **Terry Garner** – Requested that the Landscape Committee continue to consider the WAPA easement for installation of decorative rock gravel for dust control.
  - B. **Titan Landscape** - Dennis Parker and Ruben Arrieta presented their monthly activity report.
    - i. **Motion (J. Lambert/Palfreyman)** – recommend to the Board to approve project cost overage for the sports field top-dress amount of \$1,656.00. Unanimously approved.
    - ii. **Motion (J. Lambert/Palfreyman)** – recommend to the Board to approve the proposal from Titan Landscape for irrigation system replacement at parcel-47 at a cost NTE \$436.00
    - iii. **Motion (J. Lambert/Palfreyman)** – recommend to the Board to approve the proposal from Titan Landscape for irrigation system replacement at parcel-4 at a cost NTE \$836.00
    - iv. **Motion (J. Lambert/Palfreyman)** – recommend to the Board to approve the proposal from Titan Landscape for irrigation system replacement at parcel-15c at a cost NTE \$1,906.00
- VI. **Board Actions**

**April 2013 – No Board Meeting; Approval by Action-in-Lieu**  
**Pesticide Treatment** – approves the proposal by Titan Landscape for the spring application of pesticide treatment within CRCA common areas and maintenance areas on all Yellow Bells, Orange Jubilee, Texas Mountain Laurel, Bougainvillea plants and agave plants at a cost of \$1,795.
- VII. **Management Report** – Mr. Seng reported a concern from a resident about the monument entryway at Copper Moon. Management to follow up and gather additional information.
- VIII. **Unfinished Business**
  - A. Priority Project List
    - i. **Coachline Cassia Shrub Replacement** – Postponed
    - ii. **Parcel 15c Tot Lot** – Postponed
- IX. **New Business**
  - A. **Plant Replacements; Seasonal Plant Loss** – Committee reviewed the findings report from Titan Landscape on all dead plants throughout CRCA from the past winter’s frost. **Motion (N.**  
*All CRCA Board and Committee Meetings are audio recorded.*

**Lambert/Palfreyman)** to recommend to the Board to approve Titan Landscape replace 635 plants throughout CRCA at a cost NTE \$13,970. Unanimously approved.

- B. 2013/2014 Budget Development – Motion (Palfreyman/J. Lambert)** to recommend to the Finance Committee and Board the attached budget recommendations for 2013/2014 fiscal year. Unanimously approved.

**X. Next meeting date June 4, 2013 at 7:00 P.M. at the Windmill Park Office.**

**XI. Meeting adjourned at 8:19 p.m.**

**Respectfully Submitted,  
Josh Seng  
HOA Management Solutions**