

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – April 2, 2013

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**

- II. **Roll Call –** *present:* Rob Palfreyman (Chair)
 Nancy Lambert (Vice-Chair)
 Annette Gilhuys
 Bill Cicala
 John Lambert
 Connie DeLarge (Board Liaison)
 Josh Seng, Management Representative

- III. **April 2, 2013 Meeting Agenda** approved by motion (Cicala / N. Lambert)

- IV. **March 5, 2013 Meeting Minutes** approved by motion (N. Lambert / Cicala)

- V. **Guests:**
 - A. **Titan Landscape** – Dennis Parker and Ruben Arrieta presented their monthly activity report.

- VI. **Board Actions**

March 2013 – No Board Meeting; Approvals by Action-in-Lieu

Windmill Monument – approve proposal by Titan Landscape for the renovation of landscaping at the Windmill Park monument as recommended by the CRCA Landscape Committee, at a cost NTE \$7,186.0

Coachline Cassia Shrubs – approve proposal from Titan Landscape for the removal of feathery cassia shrubs along Coachline Blvd, at a cost NTE \$3,609.

Community Center Queen Palms – approve proposal from Titan Landscape to replace the six frost damaged Queen Palms at Community Center with six 24-inch box Mediterranean Fan Palms, NTE \$1,400.

- VII. **Management Report** – Provided at Meeting
 - A. **Letter From Resident** – Resident’s letter for Richmond Estates read by committee; action postponed for field review by Committee.
 - B. **DLC Tree Pruning Invoice** – Mr. Seng presented the invoice from DLC Resources for the annual tree pruning, requesting direction from Committee following the concerns that arose during the service.
 - C. **Mesquite Trees at Windmill West Parking Lot** – Mr. Seng reported that the two existing mesquite trees are in conflict with the new olive trees and are an ongoing challenge to keep pruned away from roadway traffic signs; presented a cost estimate for removal from Brijer Resources. **Motion** (J. Lambert/Gilhuys) to recommend to the Board to accept proposal from Brijer Resources for removal and stump grind of the two existing mesquite trees at the Windmill west parking lot NTE \$350.00. Unanimously approved.
 - D. **Seasonal Insecticide Treatment & Fertilization** – Mr. Seng gave a reminder that it was time for these applications. The Committee requested Titan Landscape provide a proposal asap.

All CRCA Board and Committee Meetings are audio recorded.

- VIII. Unfinished Business**
- A. Priority Project List**
- i. **Parcel 42/43 Walking Path Corridor** – Postponed & remove from future agenda
 - ii. **Parcel 40S Wellsite Common Area** – Postponed & remove from future agenda
 - iii. **Coachline Cassia Shrub Replacement** – Postponed to next month
 - iv. **Parcel 15c Tot Lot** - Postponed
- B. Windmill Field Top Dress (leveling)** – Motion (N. Lambert/Gilhuys) to recommend to the Board to approve the proposal from Titan Landscape for the leveling of the sports fields at Windmill Park NTE \$7,135; reserve study item. Committee requested Board consider approving via Action-in-lieu due to season time constraints. Unanimously approved.
- IX. New Business**
- A. Parcel 51 Via Atascadero** – Motion (Cicala/N. Lambert) for no action. Unanimously approved.
- X. Next meeting date May 7, 2013 at 7:00 P.M. at the Windmill Park Office.**
- XI. Meeting adjourned by motion (Cicala/N. Lambert) at 8:05 P.M.**

Respectfully Submitted,
Josh Seng
HOA Management Solutions