

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – March 5, 2013

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**

- II. **Roll Call –** *present:* Rob Palfreyman (Chair)
 Nancy Lambert (Vice-Chair)
 Annette Gilhuys
 Bill Cicala
 John Lambert
 Connie DeLarge (Board Liaison)
 Josh Seng, Management Representative

- III. **March 5, 2013 Meeting Agenda** approved by motion (Palfreyman/Cicala)

- IV. **February 5, 2013 Meeting Minutes** approved by motion (Palfreyman/N. Lambert)

- V. **Guests:**
 - A. **Titan Landscape** – Don Mady and Ruben Arrieta presented their monthly activity report.

- VI. **Board Actions**
 - February 21, 2013 – CONSENT AGENDA: LANDSCAPE:**
 - Item A: Accept recommendation to replace three backflow insulators, one located at Parcel 42 and two located at Windmill Park, by Titan Landscape at a cost not to exceed \$635.00.
 - Item B: Recording of Action in Lieu, undated, for approval of two proposals from Titan Landscape for the installation of new turf and concrete edging at the Parcel 26 Pocket Park, at costs not to exceed \$2,389.69 and \$801.42, respectively.
 - Item C:—Accept proposal from Titan Landscape for landscape enhancements of the Windmill Park west parking lot area to include irrigation, eight 24" box Swan Hill Olive trees, and top dress with granite decorative rock at a cost of \$11,513.00.
 - Item D:—Approve recommendation to reverse a previous approval of proposal to replace the javelina-damaged winter flowers due to the short time left until the summer flowers would be installed.
 - Item E:—Approve proposal from Titan Landscape for installation of granite decorative rock to complete the unfinished portion of the median on Twin Peaks , just west of Coachline, at a cost not to exceed \$3,720.00.

- VII. **Management Report** – Mr. Seng reported it was business as usual, no irregularities. Management and Titan have completed their weekly drives to inspect and monitor conditions.

- VIII. **Unfinished Business**
 - A. **Priority Project List**
 - i. **Windmill Park Front Monument – Motion** (J. Lambert/N. Lambert) to recommend to the Board to approve the proposal from Titan Landscape for installation of irrigation, plantings, and turf at the Windmill monument entryway at a cost NTE \$7,186.00. Unanimously approved.

All CRCA Board and Committee Meetings are audio recorded.

- ii. **Parcel 42/43 Walking Path Corridor** – Postponed indefinitely
 - iii. **Parcel 40S Wellsite Common Area** – Postponed indefinitely
 - iv. **Coachline Cassia Shrubs** – **Motion** to recommend to the Board to accept the proposal from Titan Landscape for the removal of feathery cassia shrubs along Coachline Blvd, at a cost NTE \$3,609. Unanimously approved.
 - v. **Parcel 15c Tot Lot-** – Postponed
- B. Windmill Field Top Dress (leveling)** – Postponed

IX. New Business

- A. Community Center Queen Palms** – **Motion** (J. Lambert/Cicala) to recommend to the Board to replace the six frost damaged Queen Palms at the Community Center with six 24-inch box Mediterranean Fan Palms, NTE \$1,400.00. Unanimously approved.

X. Action-in-lieu of meeting

- A. Committee Reads:** NOW, THEREFORE, BE IT RESOLVED THAT the CRCA Landscape Committee hereby recommends to the Board of Directors to approve the two proposals from Titan Landscape for the installation of new turf and concrete edging at the Parcel 16 Pocket Park, at costs not to exceed \$2,389.69 and \$801.42, respectively; February 14, 2012.

XI. Next meeting date April 2, 2013 at 7:00 P.M. at the Windmill Park Office.

XII. Meeting adjourned at 7:49 P.M.

**Respectfully Submitted,
Josh Seng
HOA Management Solutions**