

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – January 8, 2013

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call –**
 - present:* Rob Palfreyman, Chair
Nancy Lambert, Vice-Chair
Connie DeLarge, Board Liaison
Josh Seng, Management Representative
Stephen Hinchliffe, Management Representative
 - absent:* Annette Gilhuys, *Excused*
- III. **January 8, 2013 Meeting Agenda** approved by motion (N. Lambert/Palfreyman)
- IV. **December 4, 2012 Meeting Minutes** approved by motion (N. Lambert/Palfreyman)
- V. **Guests:**
 - A. Bill Cicala and John Lambert attended as residents with interest in joining the Landscape Committee; **motion** (Palfreyman/N. Lambert) to recommend to the Board to appoint Bill Cicala and John Lambert as members to the Landscape Committee. Unanimously approved.
 - B. Titan Landscape – Dennis Parker, Don Mady, & Ruben Arrieta thanked the Committee for their selection to hire Titan Landscape and presented their monthly activity report which included multiple flower beds which had been destroyed by javelinas. **Motion** (N. Lambert/Palfreyman) to accept the proposal from Titan Landscape for replacement of 27 flats of annual flowers NTE \$972.00. Unanimously approved.
- VI. **Board Actions**
 - December 20, 2012** – All December Committee recommendations approved per consent agenda.
- VII. **Management Report** – Mr. Seng reported that he was in ongoing communication with DLC Resources and Titan Landscape.
- VIII. **Unfinished Business** – None
- IX. **New Business**
 - A. **Winter Frost Planning – Motion** (Palfreyman/N. Lambert) to recommend that the Board accept the proposal for frost prevention measures by Titan Landscape as proposed at \$347 per 720sq.ft. if needed as temperatures deem necessary. It was noted that temperatures were forecasted to drop to the low 20-degrees and that the Board should consider approving via Action-in-lieu of meeting. Unanimously approved.
 - B. **Twin Peaks Irrigation System Replacement – Motion** (Palfreyman/N. Lambert) to recommend to the Board to accept the proposal from Titan Landscape for replacement of the irrigation system on Twin Peaks Road, including north & south sides of Twin Peaks Road east of Coachline, the first

All CRCA Board and Committee Meetings are audio recorded.

median section west of Coachline Blvd, and separating the tree lines from the shrub lines. Cost to be reviewed by Board; reserve study shows adequate funding for project. Unanimously approved.

- C. **Mountain Sky Tot Lot Trees – Motion** to recommend to the Board to accept proposal from Titan Landscape to install four 36”-box Swan Hill Olive Trees with irrigation at the Mountain Sky Tot Lot NTE \$3,945. Unanimously approved.
- D. **Windmill West Parking Lot Area** – Committee requested pricing on decorative granite for the area, 8 trees, irrigation, and boulders for review at next meeting.
- E. **Priority Project List**
 - i. **Windmill Park Front Monument** – Committee requested pricing on landscape plan to match the Twin Peaks monument.
 - ii. **Parcel 42/43 Walking Path Corridor** – Postponed pending bluestake and info on potential restrictions (easements, etc.).
 - iii. **Parcel 40S Wellsite Common Area** – Committee requested pricing on 10 trees, irrigation system with shrub & tree lines, and water meter installation.
 - iv. **Coachline Cassia Shrubs** – Committee requested proposal for total count and pricing for per unit replacement.
 - v. **Parcel 15c Tot Lot** – Postponed for Committee members to view the site.

X. Next meeting date February 5, 2013 at 7:00 P.M. at the Windmill Park Office.

XI. Meeting adjourned by motion (N. Lambert/Palfreyman) at 8:48 P.M.

Respectfully Submitted,
Josh Seng
HOA Management Solutions