

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – December 4, 2012

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call –**
 - present:* Rob Palfreyman, Chair
Nancy Lambert, Vice-Chair
Annette Gilhuys
John Lambert, Board Liaison *pro-tem*
Josh Seng, Management Representative
 - absent:* Connie DeLarge, Board Liaison, *Excused*
- III. **Approval of the December 4, 2012 Meeting Agenda** approved by motion (N. Lambert/Gilhuys)
- IV. **Approval of the November 6, 2012 Meeting Minutes** approved by motion (N. Lambert/Gilhuys)
- V. **Guests:**
 - A. **DLC Resources** – Ruben Arrieta, Don Mady, & John Holbert of DLC Resources
 - i. Mr. Arietta presented the monthly activity report
 - ii. Mr. Holbert thanked the members for their partnership over the last few years and noted the cessation of Tucson operations for DLC Resources.
- VI. **Board Actions**
 - A. **November 15, 2012**
 - i. **MEMBERSHIP RENEWAL:** Renew committee membership for the coming year for Ms. Annette Gilhuys, Mrs. Nancy Lambert, and Mr. Rob Palfreyman;
 - ii. **ANNUAL GRANITE REPLENISHMENT:** Installation of granite along Coachline Boulevard in areas of parcels 43, 47, 69 and on Twin Peaks along parcel 24, at a cost not to exceed budgeted \$22,700, under reserve item #1006
- VII. **Management Report**
 - A. **Sightlines on Coachline Blvd** – Mr. Seng reported that during the last drive with DLC Resources, there were serious sight obstructions along Coachline which were due to the density of larger plantings (mostly feather cassia bushes) too close to the roadway. Committee requested immediate pruning measures to be taken to eliminate traffic hazards which are a liability concern.
 - B. **Rodent Damaged Oleander** – Mr. Seng presented DLC's findings that rodent damage was the cause of the dead oleander behind the baseball field. **Motion** to recommend to the Board to replace the rodent damaged oleander behind the Windmill baseball field with a new 15-gallon oleander NTE \$95.00 (N. Lambert/Palfreyman). Unanimously approved.
 - C. **Auto Damaged Plantings** – Mr. Seng reported DLC's findings that one of the new plantings had been run over by a vehicle on the southwest corner of Twin Peaks Rd. and Coachline Blvd. **Motion** to recommend to the Board to accept the proposal from DLC Resources to replace the damaged bottle brush shrub with a new 5-gallon bottle brush and add 2 additional 5-gallon oleander shrubs on the southwest corner of Twin Peaks Rd. and Coachline Blvd. at a cost NTE \$66.00 (N. Lambert/Palfreyman). Unanimously approved.

All CRCA Board and Committee Meetings are audio recorded.

VIII. Unfinished Business

- A. Future Projects** – The Committee discussed all projects on their list and prioritized them based on importance and cost. *(this agenda item was taken out of sequence and discussed lastly).*
- B. Annual Upper Tree Pruning** – The Committee reviewed bids. **Motion** to recommend to the Board to accept the proposal for the annual upper tree pruning at a combined cost NTE \$10,630.00 (Palfreyman/N. Lambert). Unanimously approved.
- C. Coachline Eucalyptus Trees** – **Motion** to recommend to the Board to accept the proposal from Brijer Resources to remove the eight eucalyptus trees along Coachline near Mission View Drive at a cost NTE \$700.00 (Palfreyman/N. Lambert). Unanimously approved.

IX. New Business

- A. Windmill West Parking Lot Damage** – Damage to the parking lot caused by roots of the tree were noted; cutting roots could cause tree to fall into the street. **Motion** to recommend to the Board to accept the proposal from Brijer Resources to remove the mesquite tree on Coachline near Windmill west parking lot at a cost NTE \$400.00 (Palfreyman/N. Lambert). Unanimously approved.
- B. Landscape Maintenance Contract** – The Committee reviewed proposals from Indigenous Resources, Horticulture Unlimited, Titan Landscape Inc. **Motion** to recommend to the Board to accept the proposal from Titan Landscape Inc. for landscape maintenance of CRCA, as presented (N. Lambert/Palfreyman). Unanimously approved.

X. Next meeting date January 8, 2013 at 7:00 P.M. at the Windmill Park Office.

XI. Meeting adjourned at 8:57 P.M.

**Respectfully Submitted,
Josh Seng
HOA Management Solutions**