

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – November 6, 2012

Minutes

- I. **Call to Order 7:04 P.M. at the Windmill Park Office**
- II. **Roll Call –**
 - present:* Rob Palfreyman, Chair
Annette Gilhuys
John Lambert, Board Liaison *pro-tem*
Josh Seng, Management Representative
 - absent:* Nancy Lambert, Vice-Chair, *Excused*
Connie DeLarge, Board Liaison, *Excused*
- III. **Election of Committee Officers - Motion** (Palfreyman/Lambert) to appoint Rob Palfreman as Committee Chairperson and Nancy Lambert as Committee Vice-Chairperson. Unanimously approved.
- IV. **Committee Membership Renewal - Motion** (Palfreyman/Lambert) to renew 2013 membership to the Landscape Committee for the following: Annette Gilhuys, Nancy Lambert, and Rob Palfreyman. Unanimously approved.
- V. **November 6, 2012 Meeting Agenda** approved by motion (Lambert/Palfreyman)
- VI. **October 8, 2012 Meeting Minutes** approved by motion (Lambert/Gilhuys)
- VII. **Guests:**
 - A. **DLC Resources** – Ruben Arrieta Superintendent of DLC Resources
 - i. Mr. Arietta presented the monthly activity report
- VIII. **Board Actions**
 - A. **October 18, 2012 – CONSENT AGENDA:** Accept proposals of DLC Resources for enhancement of the N.W. and S.W. corners of the intersection at Twin Peaks/Coachline with plantings and irrigation at a cost not to exceed \$1,500. Accept restoration proposal at Parcel 16 tot lot with plantings and irrigation at a cost not to exceed \$3,500. Accept restoration proposal along Twin Peaks/Sonoran Moon & Marbella II for plantings and irrigation at a cost not to exceed \$4,000. Accept installation of plantings to complete the Windmill Park playground hedge near the brick walkway, at cost not to exceed \$120.00.
- IX. **Management Report**
 - A. Mr. Seng reported a termite encased Ocotillo, suspected to be dead
 - B. Mr. Seng gave the proposal from DLC Resources for removing the 8 eucalyptus trees near Coachline & Mission View Drive. The Committee requested a second bid from Brijer Resources to be considered via action-in-lieu by the Committee to be sent to the Board for recommendation.
- X. **Unfinished Business**
 - A. **Future Projects** – Committee requested the Future Projects booklet be printed in color for review and use in planning prioritization of the projects.

All CRCA Board and Committee Meetings are audio recorded.

- XI. New Business**
- A. Annual Granite Replenishment – Motion** (Palfreyman/Lambert) to recommend to the Board to approve installation of granite at the \$60.00/ton unit price NTE the budgeted \$22,700 and install on Coachline Blvd along parcel 43, 47, 69, and on Twin Peaks along parcel 24. Unanimously approved.
- B. Annual Upper Tree Pruning** – DLC Resources provided their proposals. The Committee requested additional bids.
- XII. Next meeting date December 6, 2012 at 7:00 P.M. at the Windmill Park Office.**
- XIII. Meeting adjourned at 7:40 P.M.**

**Respectfully Submitted,
Josh Seng
HOA Management Solutions**