

**CONTINENTAL RANCH COMMUNITY ASSOCIATION
ANNUAL REORGANIZATIONAL MEETING
FRIDAY, 2 NOVEMBER 2012 – 6:15 P.M.**

The Reorganizational meeting of the newly-seated Continental Ranch Community Association Board of Directors was held on Friday, 2 November 2012 at 6:15 p.m. in the management office of CRCA. Directors present: Mr. John Lambert, Ms. Marilyn Stimpson, Ms. Connie DeLarge, Ms. Peggy Bracken, Ms. Roxanne Ziegler, and Mr. Bob Vollbrecht. Absent, Mrs. Gladys Pope. Also present: Mr. Josh Seng, Community Manager. There were no guests or residents in attendance.

I. CALL TO ORDER:

Mr. Seng called the 2012 Reorganizational meeting of the Board of Directors to order at 6:16 p.m.

II. ROLL CALL:

Six members of the Board of Directors were in attendance. A minimum of four members is required to conduct business.

III. AGENDA:

The agenda included the election of new Board officers, appointment of Board liaisons, Board meeting schedule, office work schedule, designation of new signatories for banking needs, Board training, establishing dates for the Volunteer Workers' Appreciation event and the 2013 annual meeting.

IV. ELECTION OF OFFICERS:

By motions made/seconded (), the following were nominated and unanimously approved for the 2012-2013 fiscal year:

(Bracken/Vollbrecht)	PRESIDENT—Mr. John Lambert
(Lambert/Vollbrecht)	1 st VICE PRESIDENT—Ms. Peggy Bracken
(Lambert/Ziegler)	2 nd VICE PRESIDENT—Mrs. Marilyn Stimpson
(Ziegler/Stimpson)	SECRETARY—Ms. Connie DeLarge
(Vollbrecht/Stimpson)	TREASURER—Ms. Roxanne Ziegler
	DIRECTOR—Mrs. Gladys Pope
	DIRECTOR—Mr. Bob Vollbrecht

V. COMMITTEE LIAISON APPOINTMENTS:

ARC—Mrs. Marilyn Stimpson
COVENANTS—Ms. Peggy Bracken
FINANCE—Ms. Roxanne Ziegler
LANDSCAPE—Ms. Connie DeLarge
POOL—Mr. Bob Vollbrecht
ACTIVITIES—Mrs. Gladys Pope

VI. BOARD MEETING SCHEDULE:

All were in agreement to retain monthly Board of Directors' meetings on the third Thursday of each month, except for any holiday conflict, at 6:45 p.m., in the Community Center. The 2013 annual meeting is scheduled for 24 October 2013, place and time to be determined.

VII. MANAGEMENT OFFICE SCHEDULE:

By unanimous consent and with Mr. Seng's agreement, no changes were made to the present office open scheduling: Monday to Friday, 8 a.m. to 6 p.m., and one Saturday each month (the last Saturday except when a holiday conflicts) from 9 a.m. to 1 p.m. Volunteer Workers' luncheon date was scheduled for 19 January 2013.

Mr. Seng indicated that even with the current loss of one office staff person, this schedule is workable with the staff. He indicated that a search is in progress for appointment of an Assistant Community Manager.

VIII. AUTHORIZED SIGNATORIES:

Signatory appointments for banking needs will include Mr. Lambert, Ms. Bracken, Mrs. Stimpson, Ms. DeLarge, and Ms. Ziegler.

IX. BOARD TRAINING:

The Board training session was scheduled for 9 January 2013 at 7 p.m. in the management office. Information packets will be prepared for training purposes, then retained by the directors for referral in order to best serve the community.

X. GENERAL DISCUSSION:

Mr. Lambert shared there would be a cost savings with HOA Management Solutions, retroactive to 1 October 2012 resulting from the resignation of the then Community Manager. He indicated other items to be placed on the next Board of Directors' meeting agenda.

XI. ADJOURNMENT:

With no further business, **MOTION was made/seconded (DeLarge/Stimpson) to adjourn at 6:32 p.m. Unanimously approved.**

CONNIE DeLARGE, Secretary

Attachments for file:
Agenda
Any other documents pertaining to this meeting

(Minutes by Edna M. Coburn)