

CONTINENTAL RANCH
COMMUNITY ASSOCIATION

9150 N. Coachline Blvd., Tucson, AZ 85743 Phone (520) 297-7600 Fax (520) 297-7917

**ACTIVITIES COMMITTEE EMERGENCY MEETING MINUTES
COMMUNITY CENTER
October 10, 2012 6:30 pm**

- I. Call to order:** The Activities Committee meeting was called to order by Linda DiPalma at 6:36 p.m.
- II. Roll Call: Present:** Linda DiPalma, Vice Chair
Catalina Hall
Karie Westphal
Management Solutions Representative- Josh Seng
Larry Lemieux, Board Liaison
- Absent:** Joan Travis Triumph- excused
- III. Guests:** None
- IV. Approval of October 3, 2012 Meeting Agenda:**
- a. Karie Westphal selected and approved by the committee as the Activities Committee Chairperson. Linda DiPalma will continue as Vice Chairperson.
MOTION: (Linda/Catalina) / AIF
 - b. Project approval requests items VIII & IX were added to agenda.
MOTION: (Catalina/ Karie) / AIF
- V. Approval of September 5, 2012 Meeting Minutes:**
MOTION: (Karie/Catalina) / AIF
- VI. Coordinating Book-Media Exchange - 27 October 2012 ()**
- o Book/Media exchange to be held in the front room of the Community Center from 10:00 am. to 12:00 (noon) - Open Center at 9:00am for set-up.
 - o Retrieval of books from Storage- Thursday (25 October) final coordination to be made with Jocelyn
 - o Accumulation of additional Books/ Media
 - ✓ Management Team will support the drop off of books/media at the association office by posting a "Request for Books" flyer on the Bulletin Boards, Sending an "Email Blast" and using the Marque at the Community Center with information/Flyer provided by Karie.
 - o Repeat format same as last time.
 - o Committee will gather to confirm with each other that everything is prepared and accounted for at the Windmill Park office at 6:30pm on 22 October 2012.

All CRCA Board and Committee Meetings are audio recorded.

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- VII. Coordinating Halloween Costume Contest - 27 October 2012
- Halloween Costume contest will be in the back room of the Community Center from 12:30 to 2:00pm.
 - Prizes will be given to all “Residents in Costumes” as a part of the contest.
 - Costume contest judging of costumes in various best categories will be part of the event in the following categories: Funniest/Most Creative/Most Colorful/Most Scary/Most Authentic
 - A \$25 gift card will be given to each of the five “best” category winners. Judging categories for Costume Contest (Board of Directors invited to participate, if desired)
 - Project assignments given to activity committee members for decorating, awards, poster board, food stuffs and other supplies will provide a progress report including anticipated costs to Karie NLT 15 October 2012.
 - A \$500.00 budget was approved by the BOD for the event.
 - Committee will gather to confirm with each other that everything is prepared and accounted for at the Windmill Park office at 6:30pm on 22 October 2012.
- VIII. CRCA Holiday Decorating Contest - 22 December 2012
- Project request form to BOD to support 18 October BOD meeting.
 - Registration Form - Received in CRCA office NLT 13 December 2012
 - Date of Contest - 15 December 2012 between 6:30-8:30pm
 - Judging Criteria “Best Overall”
- IX. 2012 CRCA Adopt a Family-
- Project request form to BOD to support 18 October BOD meeting.
 - Project based on past years event.
 - ✓ Two local families in need are adopted and an “Angel Tree” will be located at the CRCA Office.
 - ✓ The Angel Tree which will have gift “wish” tags that suggest gift wish lists specific to the families being adopted.
 - ✓ Food donations will also be accepted and donated to the Marana Food Bank.
- X. **Next meeting date: November 7, 2012, 6:30 pm. at the Community Center.**
- XI. **Adjournment: Motion for adjournment at 8:15pm.**
MOTION: (Karie/Linda) / AIF