Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – September 4, 2012

Minutes

I. Call to Order 7:00 P.M. at the Windmill Park Office

II.	Roll Call –	present:	Rob Palfreyman, Chair
			Nancy Lambert, Vice-Chair
			Annette Gilhuys
			John Lambert; Board Liaison pro-tem
			Josh Seng, Management Representative

- III. Point of Order Motion to accept Annette Gilhuys as a new member of the CRCA Landscape Committee (N. Lambert/Palfreyman). Unanimously approved. Mr. Lambert announced that as Board President he appointed Annette Gilhuys to the Committee.
- IV. September 4, 2012 Meeting Agenda approved by motion (N. Lambert/Palfreyman)
- V. August 7, 2012 Meeting Minutes approved by motion (N. Lambert/Palfreyman)

VI. Guests:

A. Don Mady, Regional Manager and Ruben Arrieta Superintendent of DLC Resources
i. Mr. Mady presented the monthly activity report

VII. Board Actions

A. August 16, 2012 – All August Landscape Committee recommendations approved and 2012/2013 budget approved, with landscape budget approved as recommended by Committee.

VIII. Management Report

- **A. Regular maintenance** Mr. Seng reported that he continued to meet with DLC Resources regularly to follow up with all maintenance items, such as weed control, turf conditions, and pruning.
- **B. DLC Resources Portal –** Mr. Seng reported that he had begun using the online interface with DLC Resources which allowed for online work order job tracking and other features. Available for committee access to review interaction between management and landscape supervisors.
- **C. Prickly Pear Cactus –** Mr. Seng reported a cactus at Maple Ridge & Coachline had been discovered tipped over. DLC Resources working to repair the cactus.
- **D.** Hedgehog Cactus Mr. Seng reported a few dead cactus were found. DLC Resources reported that they had these on their casualty tracker.

IX. Unfinished Business

- **A. Annual Flowers Selection** Committee & DLC Resources discussed strategic flower selection for the seasonal flower replacement by accounting for bloom frequency, javelina threats, and height limitations in front of monument signs.
- B. Future Projects Postponed
- **C. Agave Weevils** (*BOD action-in-lieu pending*) DLC Resources explained the original proposal provided to the Board had an error in the total count. A revised proposal was provided. **Motion to**

All CRCA Board and Committee Meetings are audio recorded.

recommend to the Board to accept the proposal from DLC Resources for the pesticide treatment of all 148 agave plants throughout CRCA landscape, (single treatment) NTE \$1,585.07 (Palfreyman/N. Lambert). Unanimously approved.

- D. Miscellaneous Plant Replacement DLC Resources provided a full report on entire CRCA landscaping to account for all identified plant casualties. One report were all "under warranty" plants scheduled for replacement by DLC Resources at no cost to CRCA. A second report included all identified dead plants that were not under warranty. Motion to recommend to the Board to accept proposal from DLC resources to install 89 5-gallon replacement plants NTE \$1,958 (Palfreyman/N. Lambert). Unanimously approved.
- X. New Business
 - A. Windmill Ramada Area Turf Project forwarded to Board
 - **B.** Turf Transition Options Committee discussed testing year-round rye grass at the Veridian/Yellow Moon tot lot and the Hidden Creek tot lot.
 - **C. Coachline/Silverbell Monument** Concerns with the current plantings directly beneath the monument sign at Coachline/Silverbell. **Motion to recommend to the Board** to accept the proposal to install eighteen 15-gal dwarf bottlebrush underneath the main CRCA monument signs at Coachline & Silverbell, NTE \$1,710 (Palfreyman/N. Lambert). Unanimously approved.
 - **D. Queen Palm Maintenance Motion to recommend to the Board** to accept the proposal from DLC Resources to fertilize the eight queen palm trees in CRCA with palm fertilizer, NTE \$322.17; includes three seasonal applications (N. Lambert/Palfreyman). Unanimously approved.
 - E. Twin Peaks/Coachline Enhancement Potential options were discussed; topic postponed.
 - F. Parcel 16 Tot Lot Restoration (Veridan/Yellow Moon) Potential options were discussed; topic postponed.
- XI. Next meeting date October 2, 2012 at 7:00 P.M. at the Windmill Park Office.
- XII. Meeting adjourned at 8:59 P.M.

Respectfully Submitted, Josh Seng HOA Management Solutions