

**Continental Ranch Community Association**  
**Finance Meeting Agenda**  
**At Community Center Front Room**  
**July 11, 2012 at 6:30 PM**

**I. Call to Order**

<b>II. Roll Call</b>	Chairman	Carol Altmann
	Vice-Chairman	Dale Henson
	Secretary	Lucas Baer
		Sandy Padilla
		Richard Roberts
		Joyce Grosso
		Dorothy Bruce
	Liaison	Roxanne Ziegler
	Treasurer, BOD	Larry Lemieux
	Management	Aime Salinas

**III. Guests:**

**IV. Approval of July 11, 2012 Agenda**

**V. Approval of Minutes**

- a. June 12, 2012 Minutes

**VI. Review of Financials**

- a. June 30, 2012
- b. Review Delinquency Trend
- c. Expense Budget Report
- d. Monthly Report of Collection Fees & Delinquency List of Accounts in Collections

**VII. Old Business**

- a. Discussion of outline for Management/Accounting Procedure Manual  
(postponed until August meeting)
- b. Collection Process Flow Chart

**VIII. New Business**

- a. Review of Draft Budget for Year 2012/2013

**IX. Next meeting Reminder: August 8, 2012 Windmill Park, 6:30 PM**

**X. Adjournment**