

**Continental Ranch Community Association
Finance Meeting Agenda
At Windmill Park
June 12, 2012**

I. Call to Order

II. Roll Call	Chairman	Carol Altmann
	Vice-Chairman	Dale Henson
		Sandy Padilla
		Harlan Quinn
	Secretary	Lucas Baer
		Richard Roberts
		Joyce Grosso
		Dorothy Bruce
	Liaison	Roxanne Ziegler
	Treasurer, BOD	Larry Lemieux
	Management	Aime Salinas

III. Guests:

IV. Approval of June 12, 2012 Agenda

V. Approval of Minutes

- a. May 8, 2012 Minutes

VI. Review of Financials

- a. May 31, 2012
- b. Review Delinquency Trend
- c. Expense Budget Report
- d. Monthly Report of Collection Fees & Delinquency List of Accounts in Collections

VII. Old Business

- a. Discussion of outline for Management/Accounting Procedure Manual
- b. Collection Process Flow Chart
- c. Pro-Care Contract (including list of duties)

VIII. New Business

IX. Next meeting Reminder: July 10, 2012 Windmill Park, 6:30 PM

X. Adjournment