

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – June 5, 2012

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call –**
 - present:* Rob Palfreyman, Chair
Nancy Lambert, Vice-Chair
John Lambert, Board Liaison, pro-term
Josh Seng, Management Representative
 - absent:* Connie DeLarge, Board Liaison (*excused*)
- III. **June 5, 2012 Meeting Agenda** approved by motion (N. Lambert/Palfreyman)
- IV. **May 1, 2012 Meeting Minutes** approved by motion (N. Lambert/Palfreyman)
- V. **Guests:**
 - A. **Don Mady, Regional Manager of DLC Resources**
 - i. Mr. Mady presented monthly activity report which included schedule for the turf transition.
 - ii. Mr. Mady supplied a letter regarding the 2012-2013 contract fees.
- VI. **Board Actions**
 - A. **May 17, 2012 Board Meeting**
 - **LANDSCAPE: REPLACEMENT OF SYCAMORE TREES:**
MOTION made/seconded (Bracken/Lemieux) to authorize DLC Resources to remove the five distressed sycamore trees at cost of \$2,087 and install five Swan Hill Olive trees in raised planter at cost of \$14,943 all within the current budget of the Landscape Committee. Unanimously approved.
 - **MOTION** made/seconded (Lambert/DeLarge) to accept proposal of DLC Resources regarding replacement of half of the gopher plants from the plant palette at the discretion of the contractor, and proceed with installing 38 five-gallon plants at a cost NTE \$836.00 replacing identified dead plants along Coachline Boulevard. Unanimously approved.
 - **CONSENT AGENDA:**
LANDSCAPE—Accept proposals of DLC Resources to prune 57 Oak trees along Coachline Boulevard at a cost NTE \$2,394.00; to remove the mesquite tree near the wall on Twin Peaks Road near August Moon Place at a cost NTE \$435.00; and remove Palo Verde tree on Coachline near Deimos Drive at cost NTE \$365.00. DLC to host information meeting for residents; date to be announced.
- VII. **Management Report**
 - A. **Right-of-way License Agreement** – Mr. Seng reported that the Town of Marana had issued a stop work order for maintenance of the Town’s right-of-way by CRCA until the outstanding request from the Town for CRCA liability insurance documentation was satisfied. Mr. Seng reported that the CRCA liability insurance company was working towards resolving the issue.
 - B. **Irrigation System Issues** – Mr. Seng reported that ongoing leaks in parcel 15-c and parcel 9 were due to the main components of the system breaking down due to age. Mr. Mady indicated that he was working on proposals to replace the systems.
- VIII. **Unfinished Business**

- A. **Windmill Basin Slope Stabilization – Motion** to remove topic from future agenda and forward to the Board to review as a non-landscape item (N. Lambert/Palfreyman). Unanimously approved.
 - B. **Split Rail Fence Repair – Motion** to remove topic from future agenda (N. Lambert/Palfreyman). The Committee expressed interest in revisiting this next year in combination with a larger overall plan for the location. Unanimously approved.
- IX. **New Business**
- A. **Parcel 69 Sweet Acacia Tree** – Postponed; the Committee requested a photo of the location be provided at the next meeting.
 - B. **2012/2013 Budget Development** – The Committee identified 15 new potential landscape projects. **Motion** to recommend budget as discussed (*see attached*); (Palfreyman, N. Lambert). Unanimously approved.
- X. **Next meeting date July 3, 2012 at 7:00 P.M. at the Windmill Park Office.**
- XI. **Meeting adjourned at 8:20 P.M.**

Respectfully Submitted,

Josh Seng
HOA Management Solutions