Continental Ranch Community Association

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Landscape Committee Meeting – February 7, 2012

Minutes

I. Call to Order 7:00 P.M. at the Windmill Park Office

II. Roll Call - present: Rob Palfreyman, Chair

Nancy Lambert, Vice-Chair

Kermit McCutchan

Connie DeLarge, Board Liaison

Josh Seng, Management Representative

- III. Approval of the February 7, 2012 Meeting Agenda
- IV. Approval of the December 6, 2011 Meeting Minutes

(No Quorum January 3, 2012 Meeting)

- V. Guests:
 - A. CRCA resident Samantha Wilson attended to observe the meeting
 - B. DLC Resources Presented monthly activity report. Noted that the Tree Pruning Maintenance job would begin February 13th and estimated that the job would take two weeks to complete. The other approved jobs would be scheduled according to weather conditions. It was mentioned that insect pest control might be worth considering to prevent recurring insect damage that was experienced last year. Turf transition was also discussed, with options to optimize transition success from winter rye to bermuda grass.

VI. Board Actions at January 19, 2012

A. Landscape—Rodent treatment by R.P. Streiff Exterminating, Inc. Tucson, at cost of \$300.00; DLC to install two 15-gallon mesquite trees on Sacramento Hill Drive, cost \$230.00; DLC to install new cacti in El Rio culde-sac, \$225.00; DLC to install plant replacements in common area, Parcel 15-C, cost \$1,858.00; DLC to relocate ocotillo at Coachline/Opal Moon Court to better area, cost \$80.00; DLC to install 19 new plants and retrofit irrigation system where needed in Windmill Park playground, cost \$418.00.

VII. Management Report

- **A. Annual flower replacement** Mr. Seng reported that there were annual flowers destroyed by Javelinas in December and that they were replaced. **Motion** to recommend to the Board to approve the cost of \$1,880.00 for the flower replacements due to Javelina damage (Palfreyman/Lambert). Unanimously approved.
- **B.** Twin Peaks Roadside Retail Mr. Seng reported that the newly constructed commercial retail strip on Twin Peaks had completed their landscaping. This section of Twin Peaks had been left out during the Twin Peaks Roadside Landscape project in 2011. The Committee requested a proposal from DLC Resources for landscape to match the rest of the roadside.
- **C. Windmill Basin Slopes** Mr. Seng reported the current maintenance practice for the basin slopes and requested further direction from the Committee on how to proceed. The Committee discussed considering additional ideas for keeping the areas maintained while minimizing erosion of the banks.

VIII. Unfinished Business

- **A. Selection of Annual Flowers** The Committee reviewed choices of available flowers presented by DLC Resources and selected a variety of vinca, canna lily, zinnia, and potato vine.
- **B. Plant Casualty Count Report** DLC Resources informed the Committee that they were partially complete with developing the reporting system, and have taken an inventory of the property.
- **C. Windmill Turf Sycamores** The Committee reviewed the proposal for this project and requested that DLC Resources break apart the costs of removal versus new installation onto separate proposals.
- **D.** Community Center Oleander Privacy Screen Motion to recommend to the Board to accept the proposal from DLC Resources to install forty 5-gallon oleanders behind the Community Center pool area at a cost not to exceed \$1,255 (McCutchan/Lambert). Unanimously approved.
- E. Plant replacement at Phobos Tot Lot Motion to recommend to the Board to accept the proposal from DLC Resources to install eight 5-gallon oleanders, ten 5-gallon white lantana shrubs, 10 5-gallon purple lantana shrubs, nine 5-gallon confetti lantana shrubs, twenty-two 5-gallon little john shrubs, and fourteen 1-gallon penstemon plants at the tot-lot located on Phobos Dr. for a cost NTE \$1,560 (Lambert/McCutchan). Unanimously approved.
- F. Plantings at Tot Lot at Mountain Sky & Veridian Motion to recommend to the Board to accept the proposal from DLC Resources to install eight 15-gallon oleander trees, eight 5-gallon little john shrubs, ten 5-gallon valentines emu shrubs, and eight 5-gallon blue emu shrubs, at the tot-lot located at Mountain Sky Dr. & Veridian Dr. for a cost NTE \$2,167 (Lambert/McCutchan). Unanimously approved.
- **G. Granite Replenishment (Reserve Study) Motion** to recommend to the Board to authorize use of the remaining \$9,800 budget for granite replenishment [eastern roadside of Coachline Blvd., extending along parcels 40, 42, & 43; coverage to begin at the south end of the above said location and extend as far north as the amount purchased will allow] (Lambert/McCutchan). Unanimously approved.
- H. Tot Lot Irrigation Controllers Mr. Seng noted that the two remaining controllers had been approved to be used for other projects in CRCA (at Twin Peaks Monument & for Twin Peaks Road irrigation near Marbella II). By consent of the Committee this item will be removed from future agendas.

IX. New Business

- A. Replace Mesquite Tree Next to Windmill Pool by Commercial Property Building Mr. Seng reported that he had spoken via email with the owner of the commercial property to the west of Windmill Park Pool, and the owner would allow CRCA to remove the large Mesquite Tree and replace it with a Swan Hill Olive at their expense if they wished to so. Committee requested a proposal from DLC Resources.
- X. Next meeting date March 6, 2012 at 7:00 P.M. at the Windmill Park Office.
- XI. Meeting adjourned at 9:00 P.M.

Respectfully Submitted,

Josh Seng HOA Management Solutions