

# Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

## Landscape Committee Meeting – November 1, 2011

### Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office** – A notice was posted at the Community Center (8881 N. Coachline Blvd) that the meeting relocated to Windmill Office, as it was now available for use.
- II. **Roll Call** – Committee members Nancy Lambert, Kermit McCutchan, and Rob Palfreyman were present. Board liaison Connie DeLarge, management representative Josh Seng and CRCA resident John Lambert were also in attendance. Don Mady and Aaron Traver for DLC Resources were invited guests.
- III. **Elect Committee Officers – Motion** to recommend to the Board to appoint Rob Palfreyman as Chairperson of the CRCA Landscape Committee (N. Lambert/Palfreyman). Unanimously approved. **Motion** to recommend to the Board to appoint Nancy Lambert as Vice-Chairperson of the CRCA Landscape Committee (Palfreyman/N. Lambert). Unanimously approved.
- IV. **November 1, 2011 Meeting Agenda** approved by motion (N. Lambert/Palfreyman)
- V. **October 4, 2011 Meeting Minutes** approved by motion (N. Lambert/Palfreyman)
- VI. **Guests:**
  - A. **DLC Resources** – Mr. Mady presented monthly activity report and upcoming work. Mr. Mady also provided printed information to the Committee members for a couple projects that they previously expressed interest in, including raised tiered block planters for trees in the turf area at Windmill and available flower types to select for the spring annual flower replacements.
  - B. **Motion** to recommend to the Board to accept proposal from DLC Resources to use Javelina Repellent Pouches at the monuments for Acacia Trails, Mountain Shadows, and Cancion del Sol at a cost NTE \$120.00 (Palfreyman/N. Lambert). Unanimously approved.
- VII. **Board Actions for October 2011**
  - A. **Action-in-lieu signed by Board to approve and accept proposals from DLC Resources** to use warranty credit and replace dead bare-root ocotillo with a boxed ocotillo at the Copper Moon entryway.
  - B. **Action-in-lieu signed by Board to approve and accept proposals from DLC Resources** for installation of an irrigation system and eight Swan Hill Olive trees at Windmill Park NTE \$4,300
- VIII. **Management Report**
  - A. **2011/2012 Priority Projects** – Committee reviewed list that was prepared by Mr. Seng which included all projects that the Committee had expressed interest in over the previous months. The Committee reviewed and selected which projects would be discussed in upcoming months.

**IX. Unfinished Business**

**A. Windmill Park Basin Area Plantings & Granite –**

- i. Motion** to recommend to the Board to accept proposal from DLC Resources to install twenty-two , changed by friendly amendment to twenty nine, 24-inch Swan Hill Olive trees around the perimeter of the Windmill Park multi-purpose field and ten 5-gallon oleanders along the backside of the softball'/baseball field, at a cost NTE \$6,745 (Palfreyman/N. Lambert). Unanimously approved.
- ii. Motion** to recommend to the Board to accept proposal from DLC Resources to install 170 tons of decorative granite around the perimeter of the Windmill Park multi-purpose field at as cost NTE \$10,200 as part of the annual granite replenishment in the Association Reserves Study (Palfreyman/N. Lambert). Unanimously approved.

**B. Copper Moon Tree Replacement Request – Postponed**

**C. Tot Lot Irrigation Controllers – Postponed**

**D. Sycamore Trees at Windmill Park – Postponed**

X. Next meeting date December 6, 2011 at 7:00 P.M. at the Windmill Park Office.

XI. Meeting adjourned at 8:51 P.M.

Respectfully Submitted,

Josh Seng  
HOA Management Solutions