

**CONTINENTAL RANCH COMMUNITY ASSOCIATION  
ANNUAL REORGANIZATIONAL MEETING  
THURSDAY, 20 OCTOBER 2011– 7:00 P.M.**

The Re-organizational meeting of the newly-seated Continental Ranch Community Association Board of Directors was held on Thursday, 20 October 2011 in the Community Center at 6:30 p.m. Directors present: Mr. John Lambert, Ms. Marilyn Stimpson, Ms. Connie DeLarge, Ms. Peggy Bracken, Mr. Larry Lemieux, Mrs. Gladys Pope, Mr. Rob Palfreyman.. Also present: Mr. Josh Seng, Assistant Community Manager, and two residents.

**I. CALL TO ORDER:**

Mr. Lambert called the 2011 Reorganizational meeting of the Board of Directors to order at 6:30 p.m.

**II. ROLL CALL:**

All members of the Board of Directors were in attendance. A minimum of four members is required to conduct business.

**III. APPROVAL OF AGENDA:**

Agenda included the election of new Board officers, appointment of board liaisons, meeting schedules, office work schedule, designation of new signatories for bank accounts and Board training. Mr. Lambert indicated adding discussion on a new Board replacement appointee indicated by the verbally-received resignation of Mr. Rob Palfreyman.

**IV. BOARD APPOINTMENT:**

Mr. Lambert's motion to immediately appoint Ms. Roxanne Ziegler to the upcoming vacancy position was later withdrawn. Discussion: Mr. Palfreyman has not officially resigned with a letter of resignation; there is concern that Ms. Ziegler might have a conflict of interest since she currently serves on the Town of Marana council; both Mr. Lemieux and Mrs. Pope indicated that a director appointment need should be presented to the residents to determine if others within the community might be willing to apply to serve and be considered for appointment vote of the entire Board. An article placed in the November *Windmill* requesting applications for this position will be accepted through 10 November 2011 and be considered at the regular meeting of the Board of Directors in November.

**V. ELECTION OF OFFICERS:**

By motions made/seconded ( ), the following were nominated and unanimously approved for the 2011-2012 fiscal year:

(Bracken/Stimpson)	PRESIDENT—Mr. John Lambert
(Lambert/DeLarge)	1 <sup>st</sup> VICE PRESIDENT—Ms. Peggy Bracken
(Stimpson/Bracken)	2 <sup>nd</sup> VICE PRESIDENT—Ms. Connie DeLarge

(DeLarge/Bracken)  
(Pope/DeLarge)

SECRETARY—Mrs. Marilyn Stimpson  
TREASURER—Mr. Larry Lemieux

Directors: Mrs. Gladys Pope  
Mr. Rob Palfreyman

**VI. COMMITTEE LIAISON APPOINTMENTS:**

ARC—Mrs. Marilyn Stimpson  
FINANCE—Mrs. Gladys Pope  
ACTIVITIES—Mr. Larry Lemieux  
POOL—Mr. Rob Palfreyman (with later re-assignment to appointed director)  
LANDSCAPE—Ms. Connie DeLarge  
COVENANTS—Ms. Peggy Bracken

**VII. BOARD OF DIRECTORS' MEETING SCHEDULE:**

**MOTION made/seconded (Lambert/DeLarge) to schedule regular meetings of the Board of Directors on the third Thursday of each month at 6:30 p.m. in the Community Center. Six affirmative votes; one negative vote (Lemieux).**

**MOTION made/seconded (Lambert/Lemieux) to eliminate study sessions, with agenda and backup materials prepared in both hard and soft copy by Management one week prior to the regular Board meetings. Packets to be tabbed and in order of agenda presentation for easy access.** Discussion: Additional items for the agenda accepted on an as-needed basis, and any requiring Board decision/action requiring further study might be postponed until the following meeting. **Unanimously approved.**

**MOTION made/seconded (DeLarge/Stimpson) to schedule the annual meeting of the Association on 18 October 2012, place to be determined. Unanimously approved.**

**VIII. MANAGEMENT OFFICE SCHEDULE:**

By unanimous consent, no changes were made to the present office open scheduling: Monday to Friday, 8:00 a.m. to 6:00 p.m., and one Saturday each month depending on calendar scheduling, 9:00 to 1:00 p.m. Holiday office closures: 2 January, 28 May, 4 July, 3 September, 24/25 November, 26 December 2012. The Volunteer Luncheon is scheduled for 14 January 2012.

**IX. AUTHORIZED SIGNATORIES:**

Management to handle updated signatory requirements for the Board.

**X. BOARD TRAINING:**

The Board training schedule will be considered for January, but will be determined following appointment of a replacement director. Information packets will be prepared

for training purposes; then retained by directors for referral in order to best serve the community.

**XI. GENERAL DISCUSSION:**

Mr. Lemieux requested that a special article be inserted in the November *Windmill* indicating the need of volunteers to reinstate the currently defunct Activities Committee.

**XI. ADJOURNMENT:**

With no further business, MOTION was made/seconded (Bracken/DeLarge) to adjourn at 7:14 p.m. Unanimously approved.

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**MARILYN STIMPSON, Secretary**

Attachments for file:  
Agenda  
Office Schedule  
Any other documents pertaining to this meeting

(Minutes by Edna M. Coburn; reviewed by Board of Directors)