

# Continental Ranch Community Association

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## Landscape Committee Meeting – October 4, 2011

### Minutes

- I. **Call to Order 7:02 P.M. at the Community Center (8881 N. Coachline Blvd)**
- II. **Roll Call** – Committee members Nancy Lambert, Kermit McCutchan, and Rob Palfreyman were present. Management representative Josh Seng was also in attendance. Don Mady and John Holbert for DLC Resources were invited guests.
- III. **October 4, 2011 Meeting Agenda** approved by motion (Palfreyman/McCutchan)
- IV. **September 6, 2011 Meeting Minutes** approved by motion (McCutchan/Palfreyman)
- V. **Guests:**
  - A. **DLC Resources** – Mr. Mady presented monthly activity report and upcoming work. Insects damaging plants were treated.
    - i. **Motion** to recommend to the Board to use warranty credit and replace dead bare-root ocotillo with a boxed ocotillo at the Copper Moon entryway (Lambert/Palfreyman). Unanimously approved.
    - ii. Committee requested DLC Resources bring a list of available annual flower types to plan what will be planted in the spring.
    - iii. Committee instructed DLC Resources to proceed with completion of Twin Peaks Road granite installation.
- VI. **Board Actions for September 15, 2011 – None for Landscape Committee**
- VII. **Management Report**
  - A. **Windmill Pool Area Trees** – Mr. Seng reported that four Acacia Salicina trees around the Windmill Pool area had dying limbs.
  - B. **Parcel 15-C** – Mr. Seng reported that all the shrubs of a certain species had died in the common areas, and did not appear to be from lack of water.
  - C. **Coachline Entrance to Walking Path** – Mr. Seng reported that he had received a concern from a resident that there used to be plants around the entrance to the walking path, but that they had all died and never been replaced.
  - D. **Insect Damage to Shrubs** – Mr. Seng reported that he checked with the UofA Cooperative Extension master gardeners who said they had never heard of insects damaging orange jubilee or yellow bells plants and were interested in learning about the issues this year in Continental Ranch.
- VIII. **Unfinished Business**
  - A. **Windmill Park Basin Area Plantings & Granite** – DLC Resources presented a proposal for installing irrigation, trees, plants, and granite around the outskirts of Windmill Park. The Committee discussed using their remaining budget for part of the project. **Motion** to recommend to the Board to accept a proposal from DLC Resources for installation of an irrigation system and eight Swan Hill Olive trees at Windmill Park NTE \$4,300 (Palfreyman/McCutchan). Unanimously approved.
  - B. **Copper Moon Tree Replacement Request** – Postponed
  - C. **Tot Lot Irrigation Controllers** – Postponed
  - D. **Sycamore Trees at Windmill Park** – Postponed

**IX. New Business**

**A. Committee Charter Review** – The Committee reviewed the updated Committee Charter as requested by the Board. **Motion** to recommend to the Board that the wording under ‘Scope’ stating “monument structures and attached monument signage/lettering and monument lighting” should be removed from the CRCA Landscape Committee Charter (Lambert/Palfreyman).  
Unanimously approved.

**X. Next meeting date November 1, 2011 at 7:00 P.M. at the Windmill Park Office.**

**XI. Meeting adjourned at 8:15 P.M.**

**Respectfully Submitted,**

**Josh Seng  
HOA Management Solutions**