

Continental Ranch Community Association

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Landscape Committee Meeting – August 2, 2011

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call** – Committee members Rob Palfreyman and newly appointed Kermit McCutchan were present, as well as Board liaison John Lambert, who satisfied requirement for quorum. Also in attendance was management representative Josh Seng and Board member Larry Lemieux. Invited guests for DLC Resources included John Holbert, Don Mady, and Maria Harding.
- III. **New Committee Member** – Mr. Kermit McCutchan was appointed to Landscape Committee by BOD President John Lambert on 8/1/2011.
- IV. **Committee Officer(s)** – Nancy Lambert elected as Chairperson and Rob Palfreyman Vice-chairperson.
- V. **August 2, 2011 Meeting Agenda** approved by motion (Lambert/Palfreyman)
- VI. **June 3, 2011 Meeting Minutes** approved by motion (Lambert/Palfreyman)
- VII. **Guests:**
 - A. **DLC Resources** – Mr. Mady presented monthly activity report, including routine maintenance activity as well as status of all new projects. Committee expressed dissatisfaction towards the delayed completion of the special projects, maintenance concerns, and quality control. Mr. Holbert committed to a two-week turn-around for completing outstanding items.
- VIII. **Board Actions for June 16, 2011**
 - A. **Consent agenda approved by motion including the following pertaining to the Landscape Committee:**
 1. Landscape Committee: Replace tree in Tot Lot 28, currently in poor condition, with an Olive tree, by DLC, at cost not to exceed \$225.00.
 2. Landscape Committee: Replace dead tree at Deimos and Coachline, with an Olive tree, by DLC, at a cost not to exceed \$225.00.
 - B. **Landscape**
 1. MONUMENT PLANTINGS: MOTION made/seconded (Lambert/Lemieux) to accept the landscape proposal as submitted by DLC for shrubs, cacti and succulents to be added at eleven monuments, for a total not to exceed \$2,931.00. Unanimously approved.
- IX. **Board Actions for July 21, 2011 – None pertaining to Landscape Committee**
- X. **Management Report**
 - A. **Resident Request to remove common area tree** – Mr. Seng presented to the committee a request from a resident who requested a CRCA common area Palo Verde tree be removed due to excess tree litter. Committee decided to wait and revisit during the 2011/2012 tree pruning budget.
 - B. **Dying Tree Windmill Park Entryway** – Mr. Seng reported an Acacia Salicina tree next to pool fence has a major limb dead (limb removal not viable option). Mr. Mady presented monthly activity report, including routine maintenance activity as well as status of all new projects. **Motion to recommend to Board** to remove dying acacia salicina and replace with 24" -box Swan Hill Olive NTE \$225 (Palfreyman/McCutchan).
 - C. **Expired Agaves** – Mr. Seng reported two octopus agave plants had put up their final stalks and expired, warranting removal. Committee decided to wait until cooler weather to consider replacement.
 - D. **Nutsedge Windmill Turf Infestation** – Mr. Seng showed photo of area affected. DLC Resources reported that they were treating the area with herbicide.

- E. **Torn Backflow Pillows** – Mr. Seng reported photos of two torn backflow valve insulated pillows. Committee directed management to research repair of the pillows.
 - F. **Split Rail Fence Disrepair** – Mr. Seng reported a couple slats were down on the split rail fence. Committee directed no action at this time, repair to be discussed after fiscal year.
 - G. **Sycamore Tree Health Concerns** – Mr. Seng reported that he called the U of A Cooperative Extension for information about the poor health of the Sycamores at Windmill Park. Arborist input was that the trees were not getting ample irrigation, despite being located in the turf area. Turf absorbs majority of turf irrigation, leaving insufficient amounts for the Sycamores. Management directed to research adjusting soils to create wells around the trunks.
- XI. **Unfinished Business**
- A. **Copper Moon Tree Replacement Request** – Postponed until next year’s budget
 - B. **Windmill Park Basin Area Plantings & Granite** – Majority of project postponed until next year’s budget. Committee requested proposal for 10-15 trees at west end of field and oleander plants behind baseball field.
 - C. **Tot Lot Irrigation Controllers** – Postponed until next year’s budget
- XII. **New Business**
- A. **Twin Peaks Road Ash Trees** – Management instructed to send this to Board
 - B. **DLC Resources Progress on install projects** – Scheduled to review competed items with DLC Resources on August 16th at 6:00am.
- XIII. **Next meeting date September 6, 2011 at 7:00 P.M. at the Windmill Park Office.**
- XIV. **Meeting adjourned at 8:00 P.M.**

Respectfully Submitted,

**Josh Seng
HOA Management Solutions**