

Continental Ranch Community Association

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Architectural Review Committee Meeting Minutes Windmill Park Office – April 7, 2011 at 7:00 P.M.

- I. **Call to Order-** at the Windmill Park Office
- II. **Roll Call** – Quorum met by attendance of Nancy, Alice, & Linda. Larry, Liaison, and Dale, Manager were also present.
- III. **Guests – None**
- IV. **Approval of the April 7, 2011 Agenda. Motion to approve the agenda with addition of VII. 4. was made and passed.(Linda/Alice)**
- V. **Approval of the March 17, 2011 Meeting Minutes. Motion to approve the Minutes was made and passed.(Alice/Linda)**
- VI. **Appeals – None**
- VII. **Manager Report –**
 1. Procedure needed when we find improvements that do not have an ARC. Nancy brought in a sample letter she presented to the committee. By consent and direction of the committee, Dale will draft the three letters (building on Nancy's example) and write up the policy the committee discussed by the next meeting which can be presented to the Board for adoption if the committee likes the letters and the policy and decides to recommend them to the Board..
 2. New completion form was sent out with the last batch of approvals.
 3. ARC Log Review Dale presented the log which shows the status of Arc's which are not complete.
 4. Submittal Timeline: Motion (Alice/Linda) is to extend the deadline for ARC application submittal at the discretion of the management company. Motion passed 3 yes to 0 no.
- VIII. **Submittals**
 - A. **Approved are the following:**

9-4	swing set
11-054	driveway addition
11-122	security door
15c-010	security door
15c-031	security door
16-066	paint
17-064	landscape
18-57	paint gate, landscape and sun screens
19-17	swing set
19-105	paint walkway and patio floor
26-23	landscape
27B-95	driveway addition
27B-153	paint and change security door
28-60	driveway addition
29-58	paint
40-148	landscape
40-292	paint
43-005	patio

43-12 landscape and security door
51-35 paint
51-125 paint

B. Disapproved and asked to resubmit:

4-125 above ground pool

C. Pending: Once permit is received from Marana application will be approved:

51-104 new back porch addition

D. Returned for more information:

51-29 paint

E. Conditional Approval:

18-56 trellis & landscape approved. Low voltage lights need Marana permit.

4-102 move gate from left to right & rebuild hole in wall. Marana permit needed for wall work.
ARC ok with having the gate on the right.

IX. Commercial – None

X. Automatically approved: The committee reviewed these submittals.

9-003 paint #7

40-278 paint #6

51-31 paint #6

XI. Permits Received: none

XII. Complete –

Photos received from 10-142.

XIII. Next ARC Committee meeting date April 21, 2011 @ 2:00pm at Windmill Park Office

XIV. Adjournment by consent at 9:20 pm