

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – April 5, 2011

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call** – Committee members Joe Callahan and Nancy Lambert were present. Marilyn Stimpson attended as Board liaison and fulfilled the requirement to meet quorum. Management representative Josh Seng and invited guest Don Mady and John Holbert of DLC Resources were present. Resident John Lambert attended.
- III. **Committee member resignation** – Mr. Seng reported the official resignation of committee member Joe Cinquegrani.
- IV. **April 5, 2011 Meeting Agenda** approved by motion (N. Lambert/Callahan). Unanimously approved.
- V. **March 1, 2011 Meeting Minutes** approved by motion (N. Lambert/Callahan). Unanimously approved.
- VI. **Guests:**
 - A. **DLC Resources** – Presented monthly activity report and schedule for BOD approved spring projects. Don Mady also reported that a total of nine Texas Ebony Trees along Twin Peaks Road died from the winter cold temperatures. **Motion to recommend to the Board** for DLC Resources to replace the nine dead Texas Ebony Trees with Swan Hill Olive Trees or Evergreen Pistache Trees at a cost NTE \$2,025 (N. Lambert/Callahan). Unanimously approved.
- VII. **Board Actions for March 17, 2011**
 - A. **Consent agenda approved by motion including the following pertaining to the Landscape Committee:**
 1. Landscape Committee: Accept proposal from DLC Resources for installation of various cacti in the common area, parcel 51, at a cost not to exceed \$390.00.
 2. Landscape Committee: Accept proposal from DLC Resources for installation of concrete edging to the turf at the Coachline/Silverbell Monument at a cost not to exceed \$1,260.00.
 3. Landscape Committee: Accept proposal from DLC Resources to rehabilitate irrigation system to all Oak trees within and maintained by CRCA at a cost not to exceed \$4,257.00.
 - B. **Not approved by Board**
 1. Landscape Committee recommendation to the Board to accept proposal from DLC Resources for installing irrigation to Oak Trees along Coachline, in front of parking lot for 9190 N. Coachline, at a cost estimated to be \$2,021.00. Due to information which became apparent prior to the March Board meeting, no motion was made regarding this recommendation from the Landscape Committee.
- VIII. **Management Report**
 - A. **Twin Peaks Road right-of-way** – Mr. Seng reported that Management was awaiting a meeting with the Town of Marana to: i) better clarify the license agreement(s) for the section of Twin Peaks Road right-of-way in front of the retail strip in front of 7525 Twin Peaks Road. ii) Discuss the Twin Peaks Monument and CMID.
 - B. **Flower Beds** – Mr. Seng presented some current pictures of a few CRCA annual flower beds, noting their good condition.

C. **Ash Tree at Windmill Park Parking Lot** – Mr. Seng presented a photo and reported the poor health condition of the Ash Tree in the parking lot island. DLC estimated it is 75% dead. **Motion to recommend to the Board** for DLC Resources to replace the dying Ash Tree with a new tree and five plants including irrigation NTE \$600 (N. Lambert/Callahan). Discussion to use a different type of tree, such as Texas Mountain Laurel or Swan Hill Olive and hardy shrubs. Unanimously approved.

IX. Unfinished Business

- A. Tot Lot Irrigation Controllers – Postponed
- B. CRCA Landscape Planting Fertilization Program – Postponed
- C. Windmill Park Parking Lot Island Granite – Postponed
- D. Windmill Park Basin Area Plantings & Granite – Postponed, requested proposal July meeting
- E. Twin Peaks Roadside Granite – Postponed

X. New Business

- A. 2012 Budget – Motion to recommend to CRCA Finance Committee the 2011/2012 Landscape Budget to adopt the same budget as 2010/2011 with \$323,500 total. (N. Lambert/Callahan). Unanimously approved.

XI. Next meeting date May 3, 2011 at 7:00 P.M. at the Windmill Park Office.

XII. Meeting adjourned at 8:30 P.M.

Respectfully Submitted,

**Josh Seng
HOA Management Solutions**