

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – February 1, 2011

Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call** – Committee members Joe Callahan, Nancy Lambert, and Rob Palfreyman were present. Marilyn Stimpson attended as Board liaison. Management representative Josh Seng and invited guest Don Mady and Armando Soto of DLC Resources were also in attendance. Guests in attendance were residents John Lambert, Mimi Moriarty and Carl Junk. Dale DeMen of the management company was also present as guest.
- III. **February 1, 2011 Meeting Agenda** – Amended to move item IX.-D. to IX.-H. and addition of item X-A. Approved my motion as amended (Lambert/Callahan). Unanimously approved.
- IV. **January 4, 2011 Meeting Minutes** – Approved by motion (Lambert/Callahan). Unanimously approved.
- V. **Committee Member Resignation** – Mr. Seng reported the official resignation of committee member Magda Quiros.
- VI. **Guests:**
 - A. **Carl Junk** – Presented Weather Hill Drive end-of-roadway traffic concerns for consideration
 - B. **DLC Resources** –
 1. Presented monthly activity report
 2. Committee requested proposal from DLC Resources to tie in CRCA irrigation to several Oaks which currently have no irrigation on Coachline Blvd near Twin Peaks Rd, in the CRCA Maintenance License Agreement area.
 3. Committee requested proposal from DLC Resources to refurbish irrigation system to all Oaks on Coachline in the CRCA Maintenance License Agreement area.
- VII. **Board Actions for January 20, 2011**
 - A. **LANDSCAPE COMMITTEE:**

MOTION made/seconded (Lemieux/DeLarge) to accept the recommendation of the Landscape Committee regarding replacement of a saguaro which fell/died due to gopher burrows at Indian Summer Drive and Twin Peaks, at a cost not to exceed \$350.00 for a five foot saguaro spike. Unanimously approved.
- VIII. **Management Report**
 - A. **Sight Visibility** – Mr. Seng reported that a sight visibility issue had been identified at Twin Peaks Rd and Coachline Blvd and that one giant yucca was removed to resolve the issue. It was replaced with a smaller variety yucca at no cost.
- IX. **Unfinished Business**
 - A. **Windmill Field Turf Renovation** – Proposals were presented by DLC Resources. **Motion to recommend to the Board to accept three proposals by DLC Resources to re-level turf of both fields, eliminate dirt path by**

adding turf, and installing concrete border at a combined cost not to exceed \$15,280.00 (Callahan/Lambert). Unanimously approved.

- B. Monument Entryway Refurbishment Proposals** – The final set of proposals from DLC Resources were reviewed by the Committee. **Motion to recommend to the Board to** accept the attached list of proposals for Monument Entryway Refurbishments at a total cost NTE \$63,055.00 (Lambert/Callahan). Unanimously approved.
- C. Twin Peaks Roadside Landscape** – Proposal presented by DLC Resources. **Motion to recommend to the Board to** accept the proposal for Twin Peaks Roadside Landscape plantings NTE \$29,000.00 (Lambert/Callahan). Unanimously approved.
- D. Tot Lot Irrigation Controllers** – Postponed
- E. WAPA Easement Decorative Rock** – Mr. Seng presented a letter of concern from resident. Topic postponed.
- F. CRCA Landscape Planting Fertilization Program** – Postponed pending scheduled March application as specified in maintenance contract.
- G. Parcel 50 Common Area (undeveloped)** – Committee requested proposal from DLC Resources for installation of decorative cacti plantings along roadside.
- H. 2010/2011 Upper Tree Maintenance** – Motion to recommend to Board to accept tree pruning proposal by DLC Resources. (Callahan/Lambert). Discussion. Unanimously disapproved. **Motion to recommend to Board to** accept tree pruning proposal by Brijer Resources at a cost NTE \$14,500.00. (Lambert/Callahan). Discussion that 25% of contract would be completed at a time with approval granted by Management upon inspection and confirmation that work is performed at a satisfactory level. Unanimously approved.

X. New Business

- A. Construction Fencing at Windmill Park Field** – Mr. Seng presented the proposal cost for rental construction fencing to enclose the perimeter of the Windmill Fields. This could be used for both the turf renovation (IX.-A.) and the Windmill Basin Maintenance Project approved by the BOD at the January 20, 2011 BOD meeting. **Motion to recommend to the Board to** accept the proposal from Canyon Rent-A-Fence at a cost NTE \$2,400.00, with the cost to be shared between Landscape Committee and BOD Basin Maintenance Project (Lambert/Callahan). Unanimously approved.

XI. Next meeting date March 1, 2011 at 7:00 P.M. at the Windmill Park Office.

XII. Meeting adjourned at 9:15 by motion (Palfreyman/Lambert).

Respectfully Submitted,

**Josh Seng
HOA Management Solutions**