

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscape Committee Meeting – January 4, 2011

Minutes

- I. **Call to Order 7:05 P.M. at the Windmill Park Office**
- II. **Roll Call** – Committee members Frank Postillion, Joe Callahan, Nancy Lambert, and Rob Palfreyman were present. John Lambert attended as Board liaison. Management representative Josh Seng and invited guest Don Mady and Armando Soto of DLC Resources were also in attendance. Resident Mimi Moriarty was also present.
- III. **January 4, 2011 Meeting Agenda** – approved by motion (Palfreyman/Lambert). Unanimously approved.
- IV. **December 7, 2010 Meeting Minutes** – approved by motion (Palfreyman/Lambert). Unanimously approved.
- V. **Guests:**
 - A. **DLC Resources**
 - i. Provided maintenance report; most notably successful turf condition corrections, continued deterrent efforts against flower bed damage from javelinas, and winter shrub renovations.
- VI. **Board Actions for December 16, 2010 – none for Landscape**
- VII. **Management Report – Mr. Seng reported the following:**
 - Continued monitoring of the grounds, drive through multiple times per week.
 - Continued meetings with DLC Resources in person to review all maintenance and concerns at least once per week.
 - Contact with DLC Resources on daily basis by phone.
 - Turf decline corrected – DLC Resources very committed with extra men correct the issue.
 - Irrigation concerns - layout to Oak trees on Coachline near Windmill Office.
 - Continued follow up with DLC Resources to ensure that all proposals are ready for meeting.
 - Emailed damage estimate to MUSD on 12/17. School back in session, so followed up today. Awaiting a response.
 - Continuing to follow up with ADOT to see that their repairs get done. So far they have promised to do the work, but are not performing.
- VIII. **Unfinished Business**
 - A. **Monument Entryway Refurbishment Proposals** – Committee reviewed plans provided by DLC Resources.
 - B. **Twin Peaks Roadside Landscape** – Committee further discussed conceptual plans with DLC Resources and reviewed photos of the area provided by DLC Resources.
 - C. **2010/2011 Upper Tree Maintenance** – Committee reviewed three proposal submissions and directed Mr. Seng to negotiate proposal amount with Brijer Resources. Outcome to be emailed to Committee for possible action-in-lieu recommendation to Board at January Board meeting.
 - D. **WAPA Easement Decorative Rock** – Postponed, pending development of other projects.
 - E. **CRCA Landscape Planting Fertilization Program** – Postponed, pending outcome of scheduled March application.
 - F. **Parcel 50 Common Area (undeveloped)** – Postponed, pending further research of area

- IX. **New Business**
 - A. **Saguaro Replacement (Indian Summer Drive) – Motion to recommend to Board to replace Saguaro, which fell and died due to gopher burrows, at Indian Summer Drive and Twin Peaks Road; replace with a 5-foot tall Saguaro spike.** (Palfreyman/Lambert). Discussion; price to be submitted to Board to supplement the Committee’s recommendation. Unanimously approved.

- X. **Next meeting date February 1, 2011 at 7:00 P.M. at the Windmill Park Office.**

- XI. **Meeting adjourned at 9:40 P.M.**

Respectfully Submitted,

**Josh Seng
HOA Management Solutions**