

Continental Ranch Community Association

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Landscape Committee Meeting – December 7, 2010

Minutes

- I. **Call to Order 7:00 p.m. at the Windmill Park Office**
- II. **Roll Call** – Committee members Frank Postillion, Rob Palfreyman, and Nancy Lambert were present. John Lambert attended as Board liaison and stated that he had withdrawn his request to join the Committee as a member. Management representative Josh Seng and invited guest Don Mady and John Holbert of DLC Resources were also in attendance. Joe Callahan attended with interest in joining the Landscape Committee; Committee approved by consent.
- III. **December 7, 2010 Meeting Agenda** approved by motion (Palfreyman/Lambert).
- IV. **November 2, 2010 Meeting Minutes** approved by motion (Palfreyman/Lambert).
- V. **Guests:**
 - A. **DLC Resources**
 - i. Reported all planter bed flowers are installed, however, javelinias are still damaging the beds at Cancion Del Sol.
 - ii. Reported that DLC is focused on improving the turf conditions, fertilizing and re-seeding as needed.
 - iii. Reported the following projects were completed: Coachline plantings, decorative granite installation, 3 approved monument refurbishments, re-use/relocation of golden barrels from planter beds to Twin Peaks Road median.
 - iv. Reported that DLC, CRCA Management, Marana, and ADOT met to confirm that ADOT would finish up necessary repairs to the gate valve, irrigation, and dead ash trees on Twin Peaks Road.
 - v. Reported that pre-emergent application was completed.
 - vi. Reported that the 16 selected oak trees will have irrigation refurbishment done by January.
- VI. **Board Actions**
 - A. **November 18, 2010 approved** – **MOTION made/seconded (Lemieux/DeLarge) to approve the committee's recommendation to accept the proposal for monument landscape refurbishment at River's Edge monument at a cost NTE \$2,500, at Desert Sage monument at cost NTE \$3,070, and at Richmond Estates monument at cost NTE \$3,336.** Discussion: need to complete these projects as soon as possible because of approaching end of planting season. **Unanimously approved.**
- VII. **Management Report** – nothing additional reported
- VIII. **Unfinished Business**
 - A. **Monument Entryway Refurbishment Proposals** – Committee reviewed plans for the following entries: Desert Vista, Coyote Crossing, Sombrero View, Sombrero Vista, and the Main Entry (at Coachline/Silverbell).
 - B. **Twin Peaks Roadside Landscape** – Committee reviewed preliminary concept for planting the sides of Twin Peaks Road, east of Coachline. DLC instructed to generate proposal based of the concept discussed.
 - C. **2010/2011 Upper Tree Maintenance** – Mr. Seng reported that he is awaiting two of the three proposals and should have all three to present at the January Landscape Committee meeting.

- D. **WAPA Easement Decorative Rock** – Still pending
- E. **CRCA Landscape Planting Fertilization Program** – DLC Resources will apply March fertilization as specified in the maintenance contract and will provide a proposal for a second application (as requested by the Committee) based on the actual amounts used for the March application.

IX. New Business

- A. Parcel 50 Common Area (undeveloped) – Committee reviewed undeveloped common area located on Via Atascadero. Committee requested a proposal from DLC Resources for basic clean up of the section along the road and installation of decorative rock.

X. Next meeting date **January 4, 2010** at 7:00 P.M. at the Windmill Park Office.

I. Meeting adjourned at 8:15 P.M.

Respectfully Submitted,

**Josh Seng
HOA Management Solutions**