

# Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

## Landscape Committee Meeting – November 2, 2010

### Minutes

- I. **Call to Order 7:00 p.m. at the Windmill Park Office**
- II. **Roll Call** – Committee members Frank Postillion, Rob Palfreyman, and Nancy Lambert were present. Management representative Josh Seng and invited guest Don Mady and John Fowble of DLC Resources were also in attendance. John Lambert attended as Board liaison, and requested to join the Landscape Committee.
- III. **The Committee recommended that John Lambert be appointed to the CRCA Landscape Committee by consent.**
- IV. **Elect New Committee Officers – Motion** to recommend to the Board to appoint Frank Postillion as Chairperson of the CRCA Landscape Committee (N. Lambert/Palfreyman). Unanimously approved. **Motion** to recommend to the Board to appoint Rob Palfreyman as Vice-Chairperson of the CRCA Landscape Committee (N. Lambert/Postillion). Unanimously approved.
- V. **November 2, 2010 Meeting Agenda** approved by motion (J. Lambert/Palfreyman).
- VI. **October 5, 2010 Meeting Minutes** approved by motion (Palfreyman/Postillion)
- VII. **Guests:**
  - A. **Don Mady and John Fowble of DLC Resources**
    - i. **Reported status of all projects in the last 30-days**
    - ii. **Reported stolen plants from Twin Peaks Median** – Committee instructed Mr. Seng to file police report.
    - iii. **Reported maintenance status**
    - iv. **Provided proposals for monument refurbishment**
- VIII. **Board Actions**
  - A. **October 6, 2010 approved –**
    - i. **MOTION made/seconded (DeLarge/Lemieux) to convert the area by the Community Center Marquee to a planter bed by DLC Resources at a cost not to exceed \$1,989.00**
    - ii. **MOTION made/seconded (DeLarge/Lemieux) to add three Queen Palms and 10 Lantana to the granite strip running north at the Community Center by DLC Resources at a cost not to exceed \$332.00**
- IX. **Letter from Resident** – Mr. Seng presented a letter which was mailed into the management office which expressed interest in replacing the turf at the Coachline/Silverbell monument with desert landscaping.
- X. **Management Report**
  - A. **2009/2010 Upper Tree Maintenance** – Mr. Seng reported that Brijer Resources was scheduled to be complete with the tree work by the end of the week.
- XI. **Unfinished Business**
  - A. **Monument Entryway Upgrade (refurbishment) Proposals**

- i. **Motion** to recommend to the Board to accept the proposal for monument refurbishment at River's Edge monument at a cost NTE \$2,500.00 (J. Lambert/N. Lambert). Unanimously approved.
- ii. **Motion** to recommend to the Board to accept the proposal for monument refurbishment at Desert Sage monument at a cost NTE \$3,070.00 (J. Lambert/Postillion). Unanimously approved.
- iii. **Motion** to recommend to the Board to accept the proposal for monument refurbishment at River's Edge monument at a cost NTE \$3,336.00 (J. Lambert/Postillion). Unanimously approved.

**XII. New Business**

- A. **2010/2011 Upper Tree Maintenance** – Committee instructed Mr. Seng to gather three bids for the upper tree maintenance work budgeted for the 2010-2011 fiscal year.
- B. **Coachline Oak Tree Irrigation** – The Committee discussed the speculation that irrigation drip lines are likely pinched off by root growth and requested additional information on the cost to refurbish the irrigation to all Oak Trees along Coachline Boulevard.
- C. **Twin Peaks roadside landscape** – The Committee expressed interest in beginning to plan for the planting of the sides of Twin Peaks Road, from Coachline east, as budgeted for in the 2010-2011 fiscal year budget.
- D. **WAPA Easement Decorative Rock** – The Committee expressed interest in beginning to plan for installation of decorative rock in the southern-most triangular portion of the WAPA easement along Silverbell Road, as budgeted for in the 2010-2011 fiscal year budget.
- E. **CRCA Landscape Planting Fertilization Program** – The Committee requested an estimate from DLC Resources for a scheduled fertilizing of all Association-owned plants.

**XIII. Next meeting date December 7, 2010 at 7:00 P.M. at the Windmill Park Office.**

**XIV. Meeting adjourned by motion (J. Lambert/N. Lambert) at 8:28 P.M.**

**Respectfully Submitted,**

**Josh Seng  
HOA Management Solutions**