

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Minutes – Activities Committee

September 1, 2010 - 7:00 PM at Windmill Park office

A. Call meeting to order at 7:07 P.M.

B. Roll Call – Committee members Micala Baer, Rebecca Scott, Victoria Palfreyman, Heather Claiborne, Bo Bolin, Richard Singervalt, and Ana Holcomb were present. Board liaison Gus Lipins and management representative Jocelyn Canovali were also present.

C. Guests – None

D. Approval of September 1, 2010 Agenda:

1. Motion to add “Election of New Officers” and approve amended September 1, 2010 Meeting Agenda (Singervalt/Holcomb). Motion passed unanimously.

E. August 4, 2010 Meeting Minutes

1. Motion to amend August 4, 2010 Meeting Minutes to include Gus Lipins as present during Roll Call under item B, and approve minutes as amended (Singervalt/Claiborne). Motion passed unanimously.

F. Old Business

1. 2009/2010 Budgeted & Events

a. Halloween Haunted House Event

i. Set up date and time; October 29, 2010 start at 4pm.

ii. Decorations

- Girl scouts will hand make decorations.
- Committee will use previous year’s decorations.
- Richard will purchase white helium balloons as well as white trash bags in order to make flying ghosts.
- Victoria will purchase Dry Ice.
- Glow sticks are already in stock from previous year.
- A strobe light will be purchased.
- Victoria will provide a radio with scary music.

iii. Prizes

- Use previous year’s prizes including yo-yo’s, bubbles, medal, mazes, books, tattoos, etc.
- Possible purchase needed for separate prizes for costume Contest.

iv. Games

- Halloween ping pong with pumpkin containers.
- Guess how many candy corns in jar.
- Fishing for marshmallow peeps.
- Picture frame make and take.
- Foam pumpkin coloring.
- Cupcake walk.
- Word search.

v. Judges

- Committee will ask seniors group to help volunteer as judges.

vi. Time change

- New time from 6pm-8pm.

vii. Budget

- **Motion** to request \$200.00 from board for funding of Halloween event. (Baer/Palfreyman) Motion passed unanimously.

G. New Business

1. 2010/2011 Budget & Events

a. Thanksgiving Food Drive - Month of November

- Advertise in Windmill Office, Newsletter and Flyers around neighborhood.

b. Holiday Santa - December 11

- Time suggested 3pm-5pm.
- Each committee member will bring two wrapped boxes for pictures.
- Advertise in November and December newsletter.

c. Holiday Decorations - December 20

- 5 total winners. Prizes \$150, \$125, \$100, \$75, \$50.
- Micala is in charge of making a judging sheet for judges.
- Advertise in December newsletter.
- Deadline for sign up is December 17th.

d. Give Back to Children - Month of December

- Choose kids from Continental Ranch Community elementary schools.
- Ana will begin research on children in CRCA.
- Deadline for donations is December 17th.
- Drop off date is December 20th.
- Heather will contact Marana food bank.
- Management will ask if Wal-mart will donate.
- Advertise in November and December newsletter.
- Table discussion until next meeting.

H. Resignation of committee member Margie Gibson

I. Elect new Officers for committee

1. Ana Holcomb as new Chair person for committee. (Singervalt/ Claiborne) motion passed unanimously.
2. Micala Baer as new Secretary for Committee. (Singervalt/Claiborne) Motion passed unanimously.

J. Next meeting date October 6, 2010 at 7pm

K. Adjournment – 9:00 P.M. (Bolin/Scott)

Respectfully Submitted,

Jocelyn Canovali

HOA Management Solutions