

Continental Ranch Community Association

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Landscaping Committee Meeting – August 3, 2010 Minutes

- I. **Call to Order 7:00 p.m. at the Windmill Park Office**
- II. **Roll Call** – Committee members Frank Postillion, Joe Cinquegrani, and Magda Quiroz were present, as well as Board liaison John Lambert and management representative Josh Seng. Invited guests John Holbert and Don Mady of DLC Resources were also in attendance. Additionally, CRCA resident Nancy Lambert was present.
- III. **Motion** made/seconded to recommend to the Board of Directors that Nancy Lambert be appointed to the CRCA Landscape Committee (Quiroz/Postillion)
- IV. **August 3, 2010 Meeting Agenda** approved by motion (Quiroz/Cinquegrani).
- V. **June 1, 2010 and June 22, 2010 Meeting Minutes** approved by motion (Quiroz/Cinquegrani).
- VI. **No Meeting held in July – No Quorum, no Meeting Minutes**
- VII. **Guests:**
 - A. **DLC Resources** John Holbert and Don Mady of DLC Resources discussed maintenance plans, irrigation repairs, and various project proposals.
- VIII. **Board Actions**
 - A. **June 2010**
 - i. **Action in lieu passed to accept proposal from DLC Resources for landscape upgrades at Windmill Park entryway not to exceed \$2000.**
 - B. **July 2010 – None**
- IX. **Management Report –**
 - A. **Granite Replenishment** – Mr. Seng presented a report detailing CRCA common areas that will need to be considered during the “Granite Replenishment” as called for in the Reserve Study. The Committee directed Mr. Seng to calculate the figures for top priority areas so that they can make recommendations to the Board in September.
 - B. **Coachline Plant Assessment** – Mr. Seng presented his findings of drip-irrigation emitters running to spots with no plantings, therefore indicating that past landscape plantings not being replaced. The Committee directed Mr. Seng to present the Coachline plant palette to the Committee at the September meeting. Additionally, the Committee reviewed the report presented by Mr. Seng which listed all known plants which have died in 2010 throughout CRCA. Cost, per the maintenance contract, for replacing these totaled \$2,546. **Motion** to recommend to the Board to replace all plants listed on the management report at a cost not to exceed \$2,546. (Quiroz/Cinquegrani). Discussion. Unanimously approved.
 - C. **Ground Squirrel (gopher) Damage** – Mr. Seng presented the issues of rodent damage to landscape. The Board liaison stated that this topic would be addressed at the Board level.
 - D. **Windmill Retention Basins** – Mr. Seng reported that this issue was still pending.

X. Unfinished Business

- A. Landscape Project Prioritization Report** – Further reviewed by Committee. **Motion** to recommend to the Board to accept the proposal from DLC Resources to upgrade the planter bed at the Community Center at a cost not to exceed \$2,612. (Quiroz/Postillion). Discussion. Unanimously approved.
- B. Marbella II Landscape** – Committee reviewed the landscape proposals for the Marbella II areas, adjacent to the entryways. **Motion** to recommend to the Board to accept the proposals for extending the grouted rip-rap by 90-feet along the steep portion of the grade (by Complete Landscaping), installing additional plantings (by DLC Resources), and replenishing the decorative rock (by DLC Resources), of a combined total not to exceed \$14,600. (Quiroz/Cinquegrani). Discussion. Unanimously approved.
- C. Monument Entryway Upgrade Proposals** – Committee agreed that they need to establish and agree upon a plant palette by the next meeting.
- D. Decorative Rock Improvements** – Pending
- E. Upper Tree Maintenance Proposals** – Committee reviewed three bids. **Motion** to recommend to the Board to accept the upper tree maintenance proposal from Brijer Resources at a cost not to exceed \$13,000. (Quiroz/Postillion). Discussion. Unanimously approved.

XI. New Business – None

XII. Next meeting date September 7, 2010 at 7:00 P.M. at the Windmill Park Office.

XIII. Meeting adjourned at 9:14 P.M.

Respectfully Submitted,

**Josh Seng
HOA Management Solutions**