

# Continental Ranch Community Association

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## Landscaping Committee Meeting – Budget Planning June 22, 2010 - Windmill Park Office at 7:00PM Minutes

- I. Call to order 7:04 p.m. at the Windmill Park Office
  - II. Roll Call – Committee members Frank Postillion, Joe Cinquegrani, and Magda Quiroz were present, as well as management representatives Dale De Men and Josh Seng. Invited guests Matt Jacobson and Don Mady of DLC Resources were also in attendance. CRCA Resident Mimi Moriarty was also present.
  - III. June 22, 2010 agenda approved by consent of Committee.
  - IV. Guests –
    - a. DLC Landscape
  - V. Budget Item Review –
    - a. **Motion** made/seconded (Quiroz/Cinquegrani) to recommend 2010/2011 landscape budget figures to CRCA Finance Committee and Board of Directors as follows:

<b>i. Landscape Maintenance</b>	<b>\$225,000</b>
<b>ii. Additional Cleanup</b>	<b>\$8,000</b>
<b>iii. Irrigation Repairs</b>	<b>\$9,500</b>
<b>iv. Tree Maintenance</b>	<b>\$13,000</b>
<b>v. Plant Replace/New Projects</b>	<b>\$60,000</b>
<b>vi. Back Flow Repairs</b>	<b>\$1,500</b>
<b>vii. Back Flow Testing</b>	<b>\$3,000</b>
<b>viii. TOTAL</b>	<b>\$320,000</b>
- Discussion: The Landscape Maintenance figure was recommended to allow for unforeseen additional services beyond what is currently included in the existing contract (existing contract \$216,144). Based on costs from previous years for Additional Cleanup, Irrigation Repairs, and Tree Maintenance, the Committee recommended reusing the same figures as last year. The Plant Replacement/New Projects figure was increased to allow for improving the WAPA easement (est. \$25,000), improving the Twin Peaks Road landscape (est. \$25,000), as well as plant replacements (\$10,000). Based on 2009 costs, the Back Flow Repairs figure was recommended to be reduced to \$1,500 and the Back Flow Testing reduced to \$3,000. **Motion passed unanimously.**
- VI. Meeting adjourned at by motion at 7:47 p.m. (Quiroz/Cinquegrani)

Respectfully Submitted,

Josh Seng  
HOA Management Solutions