

Continental Ranch Community Association

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Minutes – POOL COMMITTEE

January 4, 2010 - 7:00 PM at Windmill Park office

I. Meeting was called to order at 7:01 P.M.

II. Roll Call - Committee members Chuck Valade, Kermit McCutchan, Beth Andresen, Barbara Kochel, and Russell Clanagan were present. Also in attendance were Peggy Bracken, board liaison, and Josh Seng, management representative

III. Appointment of Committee Officer(s)- Beth Andresen was appointed as CRCA Pool Committee Vice Chairperson. (Clanagan/Valade)

IV. Guests

V. Approval of January 4, 2010 Agenda - Approved

VI. Approval of December 14, 2009 Minutes – Approved (Andresen/Valade)

VII. Board Actions for December 2009

A. POOL FURNITURE SERVICE:

MOTION made/seconded (Stead/DeLarge) to approve the recommendation of the Pool Committee for monthly cleaning service of the pool furniture at a recurring cost of \$40.00 monthly from Pro-Care between 1 September and ending the end of April. Discussion: Pool monitors maintain cleaning of pool equipment while on duty throughout the summer as part of their employment agreement. Unanimously approved.

VIII. Management Report

- a.** Management instructed Pro-Care Janitorial to install matching Foam Soap Dispensers in the Windmill Park Pool Restrooms at a cost of \$50
- b.** Oasis Pool Report – Reviewed with no discussion. Motion made to accept report. (Valade/McCutchan). Motion carried.
- c.** Mr. Seng reported that he requested a bid for Pool Area lighting from Sovereign Electric and that he will request one additional proposal from another company in January.
- d.** Mr. Seng reported that the bench was re-mounted in the Men's Restroom after it broke loose from its mounting brackets
- e.** Pima County Health Inspection – Mr. Seng reported that the Pima County Health inspector closed the Windmill Park spa for a few hours until Oasis Pools was able to adjust the chlorine level to the proper level. Additionally, per the requirement of the Pima County Health code, Management will begin to check and log the pool/spa chlorine and ph levels at the end of each business day.

IX. Unfinished Business

- a.** Options for signage – The committee noted that the sign should be a single piece of vinyl, or sealed in such a way that individual letters cannot be peeled off. Also, the committee requested that all words be centered, and that a disclaimer be added to the bottom stating “water bottles allowed”. Mr. Seng will continue to work on this project.
- b.** Options for a replacement Clock at the Community Center Pool were discussed. A motion was made that Mr. Seng locate a quality clock for no more than \$100.00, and mount it under the overhang to provide shade protection to clock.(Clanagan/Valade) Also, the existing clock “cage” will need to be relocated.

X. New Business

- a.** Committee discussed that despite the new cleaning procedure initialized for the Windmill Park pool furniture during the winter season, the condition of the furniture is relatively poor.
- b.** Committee will review their 2010 budget at the February meeting. Mr. Seng will supply a copy of the budget.
- c.** Committee discussed the need for management to start working on putting together advertisement for pool monitors for the 2010 summer season. Advertising to begin in February or March.

XI. Adjournment – 7:36 P.M. (Valade/McCutchan)

Next Pool Committee Meeting – February 1, 2010 at 7:00pm, Windmill Park.

Respectfully,

Josh Seng
HOA Management Solutions