

Continental Ranch Community Association

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Landscaping Committee Meeting – December 1, 2009

Minutes

- I. **Call to Order 7:01 p.m. at the Windmill Park Office**
- II. **Roll Call, Establish Quorum-** Committee members Magda Quiroz, Barbara Snyder, Frank Postillion, Vija Lipins, and Barbara Bohall were present. Also present were John Lambert, Board liaison, Josh Seng, management representative, and guest Glen Kilmer.
- III. **Appointment of Committee Officers-** Frank Postillion was elected as Chair of the Landscape Committee for the 2010 CRCA fiscal year. (Quiroz/Snyder)
- IV. **Approval of the December 1, 2009 Meeting Agenda.** (Lipins/Snyder)
- V. **Approval of the November 3, 2009 Meeting Minutes.** (Lipins/Snyder)
- VI. **Guests:** Glen Kilmer
 - A. **Oleander install along Colony Park** – The Groundskeeper is locating good sized plants, installation expected during the next few days.
 - B. **Planter Boxes** – Committee discussed interest in enhancing monument landscaping, and Mr. Kilmer gave various possibilities. The discussion led to the topic of irrigating the planter boxes at the monuments. Mr. Kilmer reported that the existing irrigation would not be sufficient to water annuals since trees and other low water plants are on the system, however there are capped valves at each monument which tie into a main line. The motion was made to postpone making a decision on what plants to install until The Groundskeeper can provide a bid on the price to install battery operated timers on the capped valves (Lipins/Bohall). Motion carried.
 - C. **Irrigation Leak at Windmill Park Baseball field** – Mr. Kilmer provided pictures of the irrigation leak repair that was performed the week of November 23rd at the baseball field at Windmill Park.
 - D. **Installing battery-operated timer at Yellow Moon & Veridian tot lot.**
The motion was made to recommend to the board that the bid by The Groundskeeper to remove the Rainmaster clock and put it into storage, and install a battery operated valve timer at the Veridian tot lot should be accepted. (Postillion/Lipins) Motion carried.
- VII. **Board Actions for November 2009**
Committee Appointments- Vija Lipins, Barbara Snyder, Frank Postillion, Magda Quiros, Barbara Bohall.
Approved-
 1. **MOTION made/seconded (Stead/Stimpson) to accept the proposed Landscape Contract RFP and have management send the RFP out for bids. Unanimously approved.**
 2. **MOTION made/seconded (DeLarge/Bracken) to spend \$750.00 plus tax with Groundskeeper for installation and re-irrigation of 20 five-gallon oleander bushes along Coachline at Colony Park. Unanimously approved.**
- VIII. **Management Report**
 - A. **CRCA Master RFP** – Committee reviewed RFP package and requested Mr. Seng email a copy to them.
 - B. **Monument Landscaping, photos** – Committee reviewed photos of various entryway monuments where the visibility of the monument is very poor due to the size of overgrown surrounding landscaping. The motion was made for Mr. Seng to instruct The Groundskeeper to take appropriate measures to mitigate the problem of overgrown foliage blocking the monuments (Lipins/Snyder). Motion Carried.
 - C. **Addressing dirt area at Victory Court** – Mr. Seng reported that contrary to earlier belief, CRCA owns the triangular shaped dirt section at the end of Victory Court next to the Town of Marana's drainage way.

IX. Unfinished Business

- A. **Marabell Rip-rap, postponed** – The motion was made to postpone this topic to a later date. (Lipins/Snyder). Motion carried.
- B. **Silverbell Project** – John Lambert reported that this project is still pending.
- C. **Relocation of Bus Stop at Yellow Moon & Veridian** – Mr. Seng reported that Elisha Meza of the Marana Unified School District is investigating possible solutions.
- D. **Addressing dirt area at Silverbell/Silvermoon** – Mr. Seng reported that the Marana GIS mapping shows that this area belongs to CRCA, however, it is in the WAPA easement and he will need to continue investigation to determine what type of landscaping/dust control restrictions, if any, apply to this easement.

VII. New Business

- A. Meeting to review RFPs – Committee decided to set a Landscape Committee meeting on January 12, 2010 at 7:00pm to review bids received from the RFP that was issued on November 25, 2009.

Next meeting date January 5, 2009

Adjournment – Meeting adjourned at 8:48pm (Bohall/Lipins)

Respectfully,

Josh Seng
HOA Management Solutions