

Continental Ranch

Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Architectural Review Committee Meeting – October 1, 2009 Minutes of a Meeting

- I. **Call to Order-** Chair Nancy Lambert called the meeting to order at 7:04 P.M. at the Windmill Park Office

- II. **Establish Quorum-** Nancy Lambert, Sharon Schwartz, Carl Junk, and Barbara Snyder were present. George Erhardt Board Liaison was also present and Community Assistant Manager, Josh Seng represented HOA Management Solutions. ARC member Bob Dizon, Dave Lawrence, and Jim Browning was absent.

- III. **Guests:** Larry Lemiux

- IV. **Approval of the September 17, 2009 Meeting Minutes-** A motion was made, seconded and carried to approve the minutes as submitted. (Junk/Snyder)

- V. **Appeals:**
69028-Driveway Extension
This appeal was discussed, however the necessary documentation was not available. Josh Seng will research further.

- VI. **Manager Report:**
 1. HOA Management Solutions – Josh gave introduction for HOA Management Solution
 2. Enhancing method for processing ARC forms by making sure that they are as complete as possible for committee review.
 3. Committee member contact list update
 4. Future agendas will be posted to the CRCATucson.com website
 5. Guidelines allow for playset canvas shade covering, color is not an issue.

- VII. **Submittals**
 1. **3044- Gate – Approved with letter regarding homeowner liability for potential damage to sidewalk**
 2. **3126-Covered Patio – Approved**
 3. **4125- Walls – Approved with signature of neighbor**
 4. **11065-Paint – Approved**
 5. **15C024-Pool – Approved**

6. 16109-Shed – Approved
7. 18035-Solar – Approved with receipt of permit
8. 19016-Paint – Approved
9. 40213- Replace Windows with Doors – Approved with receipt of permit
10. 40213-Retractable Awning – Approved
11. 40213-Pool – Tabled, need permits
12. 42009-Landscape – Approved
13. 42021-Paint – Approved
14. 42077-Paint – Approved (Both Choices)
15. 52D026-Pool – Approved
16. 69043-Landscape – Approved

VIII. Commercial

1. None

IX. Complete

1. 40309-Paint – Approved
2. 42032-Patio Cover – Approved

X. Next meeting date Thursday, October 15, 2009 at 2:00 P.M.

- XI. Adjournment-** A motion was made, seconded and carried unanimously to adjourn the meeting at 7:40 P.M.
(Junk/Schwartz)

Respectfully Submitted,

Josh Seng

Community Manager, HOA Management Solutions
For Continental Ranch Community Association