

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Landscaping Committee Meeting – August 4, 2009

Minutes

(Coachline Blvd. Tucson, AZ 85743)

- I. **Call to Order**-Sarah Lebsack, Manger for Stratford Management called the meeting to order at **7:00 p.m. at the Community Center**. Bill Craden, Vija Lipins, Frank Postillion and Richard Siewert were all present. Board President, John Lambert, was also present and Sarah Lebsack represented Stratford Management.
- II. **Guests: Two Homeowners**
- III. **Approval of the July 7, 2009 and July 20, 2009 Meeting Minutes**- A motion was made, seconded and carried to approve the July 7, 2009 minutes as submitted.(Lipins/Postillion)**Action:** A motion was made, seconded and carried unanimously to approve the July 20, 2009 minutes as submitted. (Postillion/Carden)
- IV. **Board Actions for July 2009**
Approved-
 1. **Recommendation to approve the proposal from The Groundskeeper to provide material, equipment and labor in the amount of \$400 to repair the corner of Armor Crest and Coachline.****Denied-**
 1. **Recommendation to accept the proposal from The Groundskeeper to install rip rap at the Marabella II drainage way. (The Board requested two additional proposals) Also the proposal does not included grout however if you wish to have it grouted it will cost approximately \$23,000. (The Board requested the Landscape Committee seek two additional proposals for all work over \$1000)**
 2. **Recommendation to accept the Request for Proposal (RFP) to be approved and distributed.**
- V. **Management Report**
 - A. **The work taking place on Twin Peaks for the Twin Peaks interchange project has caused some damage to the Landscape/irrigation-** Ms. Lebsack reported that The Groundskeepers is sending detailed notes and pictures to the management office via email that include updates of damages and conversations with workers.
 - B. **Brijer completed the tree maintenance.**
 - C. **We had three bee calls this month that we had Neat Control Remove.**
 - D. **The Board reported that they did not enough time to read the RFP and they would like to consider utilizing several different Landscape Companies for the Community. (i.e. BB Landscaping Inc. will be contracted to mow the grass, CC Landscaping Inc. will be contracted for pruning, etc.)**
 - E. **Mr. Schoof submitted his resignation to me during the Board meeting and requested that I read it to the Board. I have included the letter for your review.**
- VI. **Unfinished Business**
 - A. **Silverbell Project-Update from Mr. Lambert-** Mr. Lambert reported that he met with the Town of Marana and they are currently looking into possible left over monies from Twin Peaks as well as the possibility of grant money. Mr. Lambert will keep the committee updated as he is informed.

- B. **Planter Boxes**-Discussion ensued regarding the planter boxes and the Committee requested Ms. Lebsack to take pictures of all of the planter boxes for the next meeting for discussion.
- C. **Oak Tree Fertilizing**-The Committee said they will not be approving the Oak tree fertilization and that they would like to ask that Mr. Kilmer to attend the next meeting.
- D. **Colony Park and Coachline Survey**-Ms. Lebsack presented the Committee with an example of the survey they requested be mailed to Parcel 42 regarding the plants at the parcel entrance on Coachline and Colony Park. The Committee requested that in the first paragraph of the survey the sentence and paragraph should end at Colony Park. The committee requested the second sentence in the third paragraph say, "Please check the box of your choice and return the bottom...." The Committee also requested that the Orange Bells Bush be replaced with a Texas Sage. Ms. Lebsack reported that the Committee needs to make a recommendation to the Board as the cost of color printing and additional mailing would be around \$400. **Action:** A motion was made, seconded and carried unanimously to make a recommendation to the Board that the Board allow Management to spend up to \$400 for postage, mailing, and color print to send out a survey to Parcel 42 requesting the homeowner's feedback for the replacement of the oleanders that were removed.
(Postillion/Lipins)
- E. **Marabella II Rip Rap**- Ms. Lebsack notified the Committee that the Board has requested that the Committee obtain two additional proposals for all work over \$1000.

VII. New Business

- A. **Parcel 19-Re-irrigate 9 trees in the Wappa Easement**-The Committee requested Mr. Kilmer to attend the next meeting for additional information.
- B. **Tot Lot 27A and 17 install Rainmaster system**-The Committee requested to postpone discussing this matter until the next meeting so each of them has a chance to physically visit the areas.

Next meeting date September 1, 2009

- ## VIII. Adjournment-
- A motion was made, seconded and carried unanimously to adjourn the meeting at 8:25 P.M. (Lipins/Postillion)

Respectfully Submitted,

Sarah Lebsack

Sarah Lebsack, CAAM

Manager, Stratford Management

For Continental Ranch Community Association