

# **MINUTES OF THE POOL COMMITTEE MEETING**

## **May 11, 2009**

A meeting of the Continental Ranch Community Association (Association) Pool Committee (Committee) was called to order at 7:01 P.M. by Committee Chair Beth Andersen. In attendance were Committee Members: Russell Clanagan, Barbara Kochel, Kermit McCutchan and Board Member liaison Colin Cordell. Absent from the meeting was Phil Kinney, and Chuck Valarde. Community Assistant Manager Leilani Silva represented Stratford Management. A quorum of four (4) members was present.

### **I. Call Meeting to Order**

Beth Andersen called the meeting to order at 7:01 P.M.

### **II. Establish Quorum**

Committee Members Beth Andersen, Barbara Kochel, Kermit McCutchan, and Russell Clanagan were in attendance, which constituted a quorum.

### **III. Introduction of Guests**

Mike Nichols from Sonoran Desert Aquatics (SDA)

### **IV. Approval of the April 13, 2009 Minutes**

A motion was made, seconded and carried unanimously to approve the minutes, as submitted. (Kochel/McCutchan)

### **V. Board Actions for April 2009**

- A.** Recommendation to accept the proposal from Light Composers to design the outdoor lighting at both the Windmill Park Pool and the Community Center Pool to put into next year's budget not to exceed \$1,200.
- B.** Recommendation to accept the proposal from Tile Creations in the amount of \$6,330 (not including tile) to repair and rebuild the showers at the Community Center Pool and the Windmill Park Pool not to exceed 6,330.
- C.** Denied Recommendations: NONE

### **VI. Management Report**

- A. Showers at Windmill Park and the Community Center Pools-** Ms. Silva discussed the tile that was picked out by Management for both the Windmill Park and the Community Center showers. Ms Silva presented the Committee samples of the tile for view. Ms. Silva also discussed that as soon as the tile order came in the project would commence.
- B. Proposals for resurfacing the decks at Windmill Pool and the Community Center Pool-** Ms. Silva discussed the three (3) proposals for the deck resurfacing for the Windmill and the Community Center Pools in accordance with the proposed 2009/2010 budget.

- C. Tot Pool temporarily closed/motor being replaced-** Ms. Silva discussed that the motor burned out in the Tot pool but was replaced and the pool was up and running on Friday, May 8<sup>th</sup>, 2009.
- D. Pool Monitors hired-** Ms. Silva discussed that all Pool Monitors were hired and had started working May 11<sup>th</sup>, 2009. Ms Silva also discussed that all Pool Monitors and Ms. Silva would be attending the Pool Chemical certification class on Wednesday, May 13<sup>th</sup> 2009. It was discussed by all present committee members that it would be good idea for the Pool Monitors to check the chemicals of the pool once (1) an hour versus twice (2) a shift. It was also discussed by all present committee members for the Pool Monitors to provide the Committee members with their chemical logs every month.
- ACTION:** A motion was made, seconded, and unanimously carried to accept the proposal for Pool Monitors to check the chemicals in the pool once (1) an hour and to present the Pool Committee with their chemical log every month. (Andersen/Kochel)

## **VII. Unfinished Business**

- A. Pool Use Agreement for Sonoran Desert Aquatics (SDA) Swim Team-**Mr. Mike Nichols was present and discussed the SDA agreement that was proposed at the April Pool Committee Meeting and stated that what was presented in the agreement was a “mock” agreement. Mr. Nichols stated that he wanted to clarify the agreement and note that the Sonoran Desert Aquatics (SDA) organization would pay “above” the normal costs to maintain the Community Center pool during the winter months that Sonoran Desert Aquatics (SDA) needed to utilize it. Mr. Nichols stated that this would include costs to heat the pool, maintain the pool, and any upkeep that would be needed throughout the months requested. Mr. Nichols stated that himself or another member from the Sonoran Desert Aquatics (SDA) organization would attend the Board Meeting to initiate a contract agreement that better identifies the specific terms and agreements.
- ACTION:** A motion was made, seconded, and three (3) carried in favor, one (1) opposed (McCutchan) to approve the Community Pool use for Sonoran Desert Aquatics (SDA) in the winter months, with the conditions Continental Ranch is held harmless of any costs that are incurred from the usage. (Clanagan/Kochel)
- B. 2009/2010 Budget-** Ms. Silva discussed the 2009/2010 proposed pool budget and stated that the Kerri Card Maintenance for both pools has been corrected from \$500 to \$1,500 and that the Pool Monitors have been increased from \$31,000 to \$35,000 due to the hiring of Pool Supervisors that was discussed in April’s Pool Committee meeting to propose to the Finance Committee. It was discussed by all present committee members that they wanted to propose to the Finance Committee an increase in the Deck Resurfacing budget for the Windmill Park Pool at \$10,000 additional and the Community Center Pool at \$10,000 additional for next year’s budget. **ACTION:** A motion was made, seconded, and unanimously carried to accept the 2009/2010 budget with the amendments for a \$10,000 proposed budget increase for deck resurfacing for the Windmill Park Pool and the Community Center Pool per the bids that were acquired for both projects.(Clanagan/McCutchan)
- It was discussed by all present committee members that we also propose an increase in the Capital Request at an increase of \$2,000 to allow more in the budget for cement receptacles at the Windmill Park Pool and the Community Center Pool. **ACTION:** A motion was made, seconded, and unanimously carried to accept an increase for Capital Request at \$2,000 for the proposed budget. (Clanagan/Kochel)

## **VIII. New Business**

**A. Sonoran Desert Swim Team-** Ms. Silva discussed the request from, Josh at Saguaro Aquatics, to store an island, outside, in the South East corner at the Community Center Pool area.

**ACTION:** A motion was made, seconded and unanimously carried to accept the request that the island, property of Saguaro Aquatics, be stored outside at the Community Center Pool with the condition that the island include a sign on it stating the use of it and who the equipment belongs to, and that the island be chained and locked, which will be provided by the owner of the island at Saguaro Aquatics. (Clanagan/Kochel)

**Adjournment**

With no further business to conduct, a motion was made, seconded and passed to adjourn the meeting at 7:51 P.M. (Clanagan/McCutchan)

Respectfully submitted,

*Leilani Silva*

Leilani Silva  
Assistant Manager  
Stratford Management  
For the CRCA Pool Committee