

MINUTES OF THE POOL COMMITTEE MEETING

April 13, 2009

A meeting of the Continental Ranch Community Association (Association) Pool Committee (Committee) was called to order at 7:00 P.M. by Committee Co-Chair Phil Kinney. In attendance were Committee Members: Phil Kinney, Russell Clanagan, Barbara Kochel, Kermit McCutchen and Chuck Valarde. Absent from the meeting was Beth Andersen and Board Member liaison Colin Cordell. Community Manager Sarah Lebsack and Assistant Manager Leilani Silva represented Stratford Management. A quorum of five (5) members was present.

I. Call Meeting to Order

Phil Kinney called the meeting to order at 7:00 P.M.

II. Establish Quorum

Committee Members Barbara Kochel, Phil Kinney, Kermit McCutchen, Russell Clanagan, and Chuck Valarde were in attendance, which constituted a quorum.

III. Introduction of Guests

There were no guests.

IV. Approval of the March 9, 2009 Minutes

A motion was made, seconded and carried unanimously to approve the minutes, as submitted. (Valarde/Kochel)

V. Board Actions for March 2009

A. Approved Recommendation

The Board approved to hire Pool Monitor Supervisors and allow the Pool Monitors to be residents of Continental Ranch.

B. Denied Recommendations-None

VI. Management Report

A. Tot-Pool Heater- Ms. Lebsack discussed that in the interim of the Committee Meeting and Board Meeting in March, the tot pool heater failed; therefore, the Board approved \$3,659.19 to install a new heater.

B. Light Composers- Ms. Lebsack discussed the design fee provided by Light Composers for both pools at a cost of \$1,200. Ms. Lebsack also discussed that once the design fee is approved, Light Composers will then provide a design plan that will include the layout, fixtures, and full compliancy with Town of Marana codes; whereby, it will be prepared for vendor bidding. **ACTION:** A motion was made, seconded, and unanimously carried to accept the design fee from Light Composers. (Clanagan/Valarde)

C. Pool Monitors- Ms. Lebsack discussed Pool Monitors and that Ms. Silva is currently interviewing potential candidates for Pool Monitors and Pool Supervisors. Ms. Lebsack also discussed that the pay rate for Pool Monitors will be nine (9) dollars an hour and that Pool Supervisors pay rate will be eleven (11) dollars an hour.

VII. Unfinished Business

- A. 2009/2010-** Ms. Lebsack discussed the 2009/2010 proposed pool budget and stated that the Kerri Card Maintenance for both pools should be shown as \$1,500 and not \$500 on the provided spreadsheet. Chuck Valarde suggested that the proposed budget for Pool Monitors should be increased from \$31,000 to \$35,000 due to the hiring of Pool Supervisors. **ACTION:** A motion was made, seconded, and unanimously carried to accept the proposal for an increased Pool Monitor 2009/2010 budget from \$31,000 to \$35,000. (Clanagan/Valarde)

VIII. New Business

- A. Sonoran Desert Swim Team-** Ms. Lebsack discussed the Sonoran Desert Aquatics (SDA) requesting to rent out the Community Center pool during November 1, 2009 through January 18, 2010. It was discussed by all present committee members the unclear contract provided by Sonoran Desert Aquatics, such as: dates provided, utility costs, and use of premises. It was also discussed by all present committee members that this service would NOT benefit Continental Ranch Community in any respect. **ACTION:** A motion was made, seconded, and unanimously carried to deny the Pool Use Agreement provided by Sonoran Desert Aquatics (SDA). (Clanagan/McCutchan)
- B. Replace Showers-** Ms. Lebsack discussed the three proposals provided to replace both outdoor showers. Ms. Lebsack discussed that it was made known to Management from the current contractors who were remodeling the Women's bathroom at Windmill Park that the shower was leaking into the walls of the bathroom. It was also discussed that the contractors that initially built the Windmill Shower did not place water pans within the structure for any type of leakage; therefore, has created water damage within the walls and if untreated can create enormous damage to the newly remodeled women's bathroom. It was discussed by all present committee members to let Management pick out the shower tile. All three proposals were reviewed and discussed by all present committee members. **ACTION:** A motion was made, seconded, and unanimously carried to accept the proposal, in its entirety, from Tile Creations to replace both the Windmill and Community Center shower at a cost of \$6,330.00, which does not include the cost of tile. (Clanagan/McCutchan)

IX. Adjournment

With no further business to conduct, a motion was made, seconded and passed to adjourn the meeting at 7:50 P.M. (McCutchan/Clanagan)

Respectfully submitted,

Leilani Silva

Leilani Silva
Assistant Manager
Stratford Management
For the CRCA Pool Committee