

# MINUTES OF THE POOL COMMITTEE MEETING

March 9, 2009

A meeting of the Continental Ranch Community Association (Association) Pool Committee (Committee) was called to order at 7:00 p.m. by Committee Chair Beth Andersen. In attendance were Committee Members Phil Kinney, Russell Clanagan, Barbara Kochel, and Kermit McCutchen. Absent from the meeting was Chuck Valarde. Also present was Board Member liaison Colin Cordell. Community Manager Sarah Lebsack represented Stratford Management. A quorum of five (5) members was present.

## **I. Call Meeting to Order**

Beth Andersen called the meeting to order at 7:01 P.M.

## **II. Establish Quorum**

Committee Members Beth Andersen, Barbara Kochel, Phil Kinney, Kermit McCutchen and Russell Clanagan were in attendance, which constituted a quorum.

## **III. Introduction of Guests**

There were no guests.

## **IV. Approval of the February 9, 2009 Minutes**

A motion was made, seconded and carried unanimously to approve the minutes, as submitted. (Andersen/McCutchen)

## **V. Board Actions for December 2008**

- The Board approved the proposal from Oasis Pools in the amount of \$2,478.02 to bring the spa at the Windmill Park pool and the tot pool at the Community Center into compliance with the new federal law; Virginia Graeme Baker Pool and Spa Safety Act.
- Accepted recommendation from Clyde of Oasis Pools to replace the center heater at the Community Center Pool in the amount of \$3,253.90.
- The Board denied to replace all of the heaters at the Community Center Pool and the tot pool at a cost not to exceed \$12,364.

## **VI. Management Report**

- A. Oasis Pools replaced the spa booster pump as the existing pump was running hot and tripping the circuit breaker so the jets were not working. The diffuser was worn so they rebuilt the pump like new.
- B. Meadows Plastering finished the re-plaster of the community center pool and Oasis Pools performed the post-plaster care.
- C. The new clock for the community center has been installed.
- D. The tot pool was acid-washed.
- E. The bathrooms at the Windmill Park Pool will be closed for two weeks beginning March 23, 2009. Management will have the restrooms located outside of the pool area unlocked for homeowners to use.

## **VII. Unfinished Business**

There was no unfinished business.

## **VIII. New Business**

- A. **2009/2010-**Ms. Lebsack distributed a spreadsheet to each Committee member and explained each line item that was proposed and each line item that was in the Budget for the current year. The Committee discussed additions and items such as the lights that they requested more information on for the next meeting.
- B. **Pool Monitors-** Ms. Andersen was told by Mr. Clanagan that the Committee needs to address the pool monitor budget. Mr. Cordell explained that the Pool Monitor Budget needs to include funds to hire a pool monitor supervisor. It was also recommended that the Committee discuss the possibility of hiring homeowners for pool monitors, because many are out of work at this time. Discussion ensued. Thereafter, a motion was made, seconded and carried (four in favor, one against) to hire a pool monitor supervisor

provided that it is possible to stay within the budgeted amount and that the Committee is not opposed to hiring homeowners. (Clanagan/McCutchen) (Andersen against)

**IX. Adjournment**

With no further business to conduct, a motion was made, seconded and passed to adjourn the meeting at 8:10 PM. (Andersen/Kochel)

Respectfully submitted,

Sarah Lebsack

Sarah Lebsack, CAAM  
Community Manager  
Stratford Management  
For the CRCA Pool Committee