

## **Continental Ranch Activities Committee Meeting – February 2, 2009**

**Meeting called to order at 10:00 AM.**

**Quorum Certification:** Richard Singervalt, Fiona Keller, Mike Phillips, Liza Lugo Jennifer Swarts and Monica Gonzalez (Both Management)

**Guests:**

**A. None**

**I. Approval of the December 2, 2008 minutes January – No Quorum, no meeting was held.**

**A. Action:** A motion was made, seconded, and unanimously passed to accept the minutes as written. (Rich/Mike)

**II. Board Actions for December 2008 and January 2009.**

**A. None**

**III. Managers Report**

- A. Adopt-A-Family** – This year's Adopt-A-Program was a huge success! Management received all of the items on each of the family's lists and then some. The representatives from the Blake Foundation were in amazement over the contributions that were made to each of the families. Management has also attached an email from one of the families that CRCA helped. Management looks forward to the program next year and the success that it will bring.
- B. Canned Food Drive** – The canned food drive was not a very big success, but management does look forward to this fall's event and would recommend that the Activities Committee look into other ideas on how to collect canned food. With CRCA being such a large community management would like to see larger numbers for fall's event. CRCA collected 318 pounds of food and \$50 cash donation. Management appreciates everyone who contributed.
- C. Holiday Decorating Contest** – Management received over (20) twenty official entries this year. All of the winners have been notified and have come in to collect their winnings and have a photograph taken for February's newsletter. The judging of the homes went very smoothly with no complaints. The Activities Committee should also look into other ideas for the winner's. (i.e.: signs in the front yard, different categories, etc...)
- D. HR Block** – Management contacted Roger Porter with HR Block to explain the budget situation and that the Activities Committee was not going to be responsible for providing refreshments at his event. Roger was very understanding with the situation and conducted his seminar (free to the community) on January 24, 2009 from 8AM to 1PM. Roger reported that the event was not very successful.
- E. Meeting with the Town of Marana** – Adelina with the Town of Marana requested a meeting with management to discuss community events and schedules.
- F. Homeowners Suggestions** – The Activities Committee discussed the homeowner's suggestions that came in for the month. **Action:** A motion was made, seconded, and unanimously passed to list the recommendations & denials for the B.O.D. recap, Feature a Committee in the newsletter each month, and to

add a Classifieds section to the newsletter as follows: column line (3 1/2" line)  
New Times Roman 12pt. average, 50 characters per line member rate of \$2 per  
line with a 4 line maximum for Continental Ranch homeowners only.  
(Richard/Mike)

**IV. Unfinished Business**

**A. None**

**V. New Business**

**A. Community Yard Sale** – The Activities Committee discussed the 2009  
Yard sale dates, along with the large item pick up.

**B. Marana Hip Hop Event** – The committee discussed having a booth at the  
Marana Hip-Hop Event this year along with the annual donation that is made  
from Continental Ranch every year. **Action:** A motion was made, seconded,  
and unanimously passed to recommend a \$100 for a CRCA booth with  
gift/raffle baskets for the Marana Hip-Hop Event that will take place on April  
11, 2009. Budgeted (Liza/Mike) **Action:** A motion was made, seconded and  
unanimously passed to recommend the purchase of plastic eggs for the  
donation for the Marana Hip-Hop Event at a cost not to exceed \$500.  
Budgeted (Richard/Mike)

**C. Spring Concert** – Discussion took place in regards to the Spring Concert.  
**Action:** A motion was made, seconded and unanimously passed to  
recommend that the Annual Spring Concert be held on May 2, 2009 from  
6PM to 8:30PM at a cost not to exceed \$2500. Budgeted (Mike/Richard)

**D. 2009 Calendar of Events** – The Activities Committee reviewed the  
calendar of events. **Action:** A motion was made, seconded and unanimously  
passed to accept approval of the Continental Ranch 2009 calendar of events.  
(Liza/Richard)

**E. Meeting Times** – The Activities Committee discussed changing the current  
meeting time from 10AM to 7PM. **Action:** A motion was made, seconded  
and unanimously passed to recommend the Activities Committee time be  
changed from 10AM to 7PM. (Richard/Liza)

**F. Shredding Party** – **Action:** A motion was made, seconded and  
unanimously passed to host a shredding party free to the homeowners on  
April 25, 2009, with a food donation from the homeowners. Budgeted  
(Richard/Liza)

**VI. Publicity**

**A. Newsletter**

**1. Newsletter ad cost** – The Activities Committee discussed changing the  
costs for newsletter ads and giving a discount for running 3 to 6 month ads.  
The Activities Committee will review all of the material and make a decision  
at a later date.

**2. Newsletter Inserts** – The Activities Committee discussed adding the  
inserts back into the newsletter. **Action:** A motion was made, seconded and  
unanimously passed to add the inserts back into the newsletter at a cost not  
to exceed \$280 to the customer. (Richard/Mike)

**B. Website**

**1. Website Maintenance - None**

**VII. Adjournment**

- A.** With no further business to conduct, a motion was made, seconded and passed to adjourn the meeting at 12:15 PM. (Richard/Liza)

**VIII. Next Meeting date March 2, 2009**

Respectfully submitted,

***Richard Singervalt***  
Activities Committee Secretary