

MINUTES OF THE POOL COMMITTEE MEETING

January 12, 2009

A meeting of the Continental Ranch Community Association (Association) Pool Committee (Committee) was called to order at 7:00 p.m. by Committee Chair Beth Andersen. Also in attendance were Committee Members Barbara Kochel and Chuck Valarde. Absent members from the meeting were Kermit McCutchen, Phil Kinney and Russell Clanagan. Also present was Board Member liaison Colin Cordell. Sarah Lebsack, Community Manager, represented Stratford Management. A quorum of three (3) members was present.

I. Call Meeting to Order

Beth Andersen called the meeting to order at 7:01 PM.

II. Establish Quorum

Committee Members Beth Andersen, Chuck Valarde, and Barbara Kochel were in attendance, which constituted a quorum.

III. Introduction of Guests

- A. Aqua Solutions and Flying Fish Swim Team-** Two representatives of the Flying Fish Swim Team requested that the Pool Committee consider allowing their organization to utilize the Community Center pool November through January next winter. They would be responsible for the cost to maintain and heat the pool as well as open up the swim team to Continental Ranch Homeowners. The Committee requested Management to work with Flying Fish Arizona Swim Team to provide estimates for the cost of maintaining the pool for the time the team would be utilizing it. When reliable estimates are obtained, the Committee will send it up to the Board for review and approval.
- B. Clyde and Bill of Oasis Pools-** The Committee requested Oasis Pools to be present to address some concerns that had taken place over the past two months.

IV. Approval of the December 8, 2008 Minutes

A motion was made, seconded and carried unanimously to approve the minutes, as submitted.

V. Board Actions for December 2008

The Board approved moving the clock at Windmill Park Pool to the North side of the soda machine. The Board approved hiring the pool monitors to work May 11, 2009 through September 7, 2009.

VI. Management Report

- A. Soap in Spa-** Ms. Lebsack reported that an unknown person had put soap in the spa over the holidays. Oasis Pools was on-site within one hour to address the issue.
- B. Assessment of Community Center Deck and Issues-** Ms. Lebsack reported that she discussed the condition of the pool deck at the Community Center with a Patio Pools representative. Ms. Lebsack was informed that the concrete is in good condition; however, a coating of Miralax would improve the aesthetic appearance of the surface. Ms. Lebsack was also informed that spraying-off the deck does not help the deck remain in good condition. A large brush and some simple green with water would assist with the longevity of the pool deck. Ms. Lebsack also noted that the deck drains need to be power-washed and cleaned-out in addition to drilling weep holes along the south wall to allow the pool water to drain.
- C. Kerri Card System-** Ms. Lebsack discussed the difficulties that have occurred with the Keri Card system and informed the Committee that Management is in the process of the researching possible solutions/options to the continuous problems.
- D. Newspaper Ads to Hire Pool Monitors will be placed in late February**
- E. The Chairs at the Community Center Pool have been stacked and Tarp was placed over them.**

VII. Unfinished Business

- A. Lighting-** Ms. Lebsack informed the Committee that she will be meeting with Light Composers this week to walk the property. Ms Lebsack informed the Committee that Light Composers will submit a proposal for a lighting design for both pools. The lighting design will be the document/specifications that will be used to solicit bids.
- B. Community Center Pool Re-plaster-** Ms. Lebsack submitted two proposals to the Pool Committee. The third proposal from Pioneer Pools was to be emailed to Ms. Lebsack the day of the meeting; however, it was not received. Patio Pools submitted a bid in the amount of \$39,900 and Meadows Plastering submitted a proposal in the amount of \$32,698.42. **ACTION:** A motion was made, seconded and carried unanimously to approve the proposal from Meadows Plastering in the amount of \$32,698.42. (Andersen/Valarde)
- C. Pool Deck Maintenance-** The Committee suggested the Pool Monitors begin the maintenance and retain bids for power-washing the decks prior to the summer.
- D. Sunflower Pool Keys-** Sunflower was given 10 additional keys to the pool.
- E. Clocks at the Community Center-** Discussion ensued. Thereafter, a motion was made, seconded and carried unanimously to approve up to \$100 for Management to purchase a new 16-inch clock for the community center wall. (Valarde/Kochel)

VIII. New Business

- A. Co Chair vs. Vice Chair-**Ms, Andersen discussed the email she received from Management at the request of Board President, John Lambert. The email discussed the difference between Co-Chair and Vice-Chair according to Robert's Rules of order and that the Board would be using the term "Vice Chair." Ms. Lebsack reported that it is a choice of words as the Association is not bound in the CC&R's or the Bylaws to Roberts Rules of Order. Mr. Cordell, Board Liaison, did not recall a discussion regarding co-chairs versus vice-chairs before the Board. Ms. Lebsack confirmed that, to her recollection, a discussion did not take place amongst the Board.

IX. Adjournment

With no further business to conduct, a motion was made, seconded and passed to adjourn the meeting at 8:20 PM. (Valarde/Kochel)

Respectfully submitted,

Sarah Lebsack

Sarah Lebsack, CAAM
Community Manager
Stratford Management
For the CRCA Pool Committee