

Facilities Committee Meeting for January 21, 2008

Attending: Tina Cloutier, Jane Morrison, Karen Mathews (management), and Carl Junk (visitor), Chuck Simons, Karen Buchenholz (visitor).

- I. The meeting began at 6:30 pm.
- II. Community Center walkthrough with Mike Epstein from Epstein/Fenton was done. A list of areas that need to be fixed were given to Mr. Epstein. **A motion was made by Jane Morrison to pay Epstein/Fenton the remaining \$61,672.27 owed to them for the remodel. Chuck Simons seconded the motion and the vote was unanimous.**
- III. November 15, 2007 minutes were approved: **Jane Morrison made a motion to approve the minutes and Chuck Simons seconded the motion. The vote was unanimous.**
- IV. Tina Cloutier will remain the committee chair for 2008.
- V. Manager's Report:
 - a. Antech update. Karen reported that Antech has agreed to give a 2-year warranty on the sealer for the monument signs. She gave the committee an email from Cary Tantlinger (from Antech) that stated their warranty in writing.
- VI. New Business
 - a. Windmill Park exterior painting. This issue was tabled until the next meeting to give Tina time to talk to the pool committee and schedule the painting at a time that will be convenient to close the windmill pool.
 - b. Pocket Park for parcels 40N or 69
 - i. The management is going to send a letter to the homeowners in parcel 69 and 47 asking them if they want a park in their neighborhood, if so what type of park would they want (benches, a play structure or something else).
 - ii. A list of homeowners closest to the future site of a possible park in parcel 40 N is going to be created by Tina and Karen by the next meeting
 - c. Common Wall Painting. Tina gave the committee a list of parcels (19,24,29,36,37,40,42,47,69) where the common walls need painting. **A motion was made by Jane Morrison to have the management get 3 bids for painting the walls. Chuck Simons seconded the motion and the vote was unanimous.**
- VII. Old Business
 - a. Windmill Park security
 - i. Colin Cordell, the Pool Committee chairperson, came to the meeting to report of some recent vandalism at the Windmill

park pool. After some discussion on the continuing vandalism, it was decided that more security cameras are needed. **Chuck Simons made a motion to install 6 new cameras (two at the community center and 4 at the windmill park pool) at a cost not to exceed \$7000 (\$2000 from the facilities committee discretionary money and \$5000 from other discretionary money). Jane Morrison seconded the motion and the vote was unanimous.** One of the community center cameras is to face the parking lot and the other one is planned be installed on the back wall facing outward. One of the cameras at the windmill park is to installed inside the office and have audio capability. The remaining three cameras are planned to face the soccer/football field, the play structure and the parking lot. The management is going get an exact cost of buying and installing these 6 new cameras

VIII. Round table:

- a. **A motion was made by Chuck Simons to reappoint Karen Buchenholz to the facilities committee. Jane Morrison seconded the motion and the vote was unanimous.**

IX. Adjourn at 8:30