

## Minutes Activity Committee April 7, 2008

### **Attendees:**

Board Liaison: Nicole Glasner

Committee Members: Barbara Herron, Linda DiPalma, Laurie O'Brien, Fiona Keller

Excused Members: Richard Singervalt

Guest: Richard (Ricky) Tackett

### **Summary:**

The meeting was called to order at 10:00 at the Windmill Management Office. There was a quorum present. Minutes from February, March 3 and March 21, 2008 were approved.

### **Website:**

The agenda was amended so that John Crist, who is putting together the new website, could present information. John is webmaster for Long Realty. Nicole stated that the Board is adamant about setting up a new website. John said the platform is expandable and there is a link system so links can be added. It was mentioned that there can be news alerts and they can be rotated out after the information is no longer viable. These alerts can be set with an expiration date. John mentioned that he would like to see donated pictures included in rotation with other activities. It was suggested that there be a photo gallery. It is also possible to have a built-in banner advertising system.

The proposed website was discussed at the last Board Meeting between the board and homeowners to give their suggestions. Proposed was a link to submit information for ARC. Homeowners wanted to know if accounts could be paid on-line. According to John, that can be set up but it would have a link to the Stratford Home Office where the payments could be made. Lexie will check with the home office regarding this proposal. A request was made regarding a chat line, but according to Nicole, the Board could be held liable for what might be said on-line; therefore it will not be part of the new website. There can be a place for comments, compliments or complaints. They can be sent directly to management.

The initial set-up fee for John's labor will be a one-time fee of approximately \$600-700. Any labor (such as updates, changes, etc) will be billed at \$30.00 hour. The server host is go-daddy at \$85.00 year. Lexie will contact go-daddy regarding billing, etc. The domain name was discussed and it was agreed that CRCA.com should be the name. A question was asked regarding buyers actually searching for Continental Ranch and John said there would be a direct link to the website.

In an effort to 'go green' it was suggested that homeowners can cancel their paper copies of the newsletter and look at them online.

Within the committees, all information will be listed. The committee members were asked to email comments to the chairman, with copies to Nicole; John Crist, and Lexie.

Voting on-line was also discussed and apparently this cannot be done; however, in case of choosing options such as Parcel reps could be done as a Poll.

## **Old Business**

- The Groundskeeper event, March 9, was well attended and very successful. Fiona asked what it entailed and after some discussion, it was suggested that perhaps we could change the name to be more explanatory.
- Marana Hip Hop Event, March 22, was a wonderful event. The setup was excellent except it was suggested that two-year olds wait at the gate for parents.

## **New Business**

The 2008/2009 budget was discussed at the end of the meeting.

## **Newsletter**

A question was asked regarding how many copies of newsletters are sent to Sunflower. Apparently not all are getting newsletters. Lexie will check with the manager to see how many are needed as they are delivered in bulk to the office.

An article needs to be written for the 20<sup>th</sup> Anniversary of Continental Ranch.

It was suggested that if information on an event is too late for the newsletter that an “after” article be written up to state how the event went.

Can't use color inserts, only colored paper.

A question was asked about the “Letter to the Editor” information. Should it be revised to include such things as, letters with “foul language” will not be printed. Lexie will check to see whether it can be revised.

Also, Lexie suggested that committee reports be put in the newsletter.

Ricky wants to put in something about having Red Cross classes to see if people are interested. Nicole said this would take board approval and suggested he write up a proposal for the board.

Lexie was asked to remove all old documents and events from the website.

## **Community Yard Sale – April 12, 2008 7 am – 2 pm**

Discussion was held. Homeowners are charged \$5 to participate in the yard sale. Homeowners are allowed two community sponsored yard sales a year. It will cost \$150 to put ad in newspaper. Lexie will check on this.

## **Spring Concert – May 3, 2008**

- With Board approval, date was changed from April 26<sup>th</sup> to May 3<sup>rd</sup>.
- Billy Shannon can play and he will bring his sound system. His charge is \$150.
- Discussion about raffle prizes. It was moved (Fiona) and seconded (Linda) (motion carried) that we purchase four gift cards of \$25 each at target. Barbara will buy the prizes.
- Discussion about location of stage as the generator causes problems if too close to pool

- Committee to bring 15 chairs from the pool
- Lowest bid for lights for the event was Fifth Avenue Production. \$250.00 includes set-up, and take-down. Scheduled from 5 pm to 6 pm to set up lights. Linda moved, Laurie 2<sup>nd</sup> (motion carried) to use Fifth Avenue Production
- No-parking signs to be bagged so that parking will be allowed near the event.
- Lexie will check to see if police security will be needed for this event, and if a special events permit is needed. Moved (Fiona), Seconded (Linda) to set aside \$500 to be used if necessary for security. Motion carried.

### **Book Exchange**

Books are in storage. Event will be from 1 pm to 4 pm, June 21, 2008.

### **Scrapbooking Event**

Motion was made, seconded and approved to change the Scrapbooking Event to July 12, 2008.

### **Other**

Moved (Linda), seconded (Fiona) that Ricky Tackett be appointed by the board to the Activities Committee.

A discussion was held about a homeowner wanting to hold a community sponsored event in our Community Center. Continental Ranch does not support events where profits are the main goal; therefore this cannot be done.

Discussion was held about the possible of holding a farmers market in the future.

### **Discussion of Budget**

Completed budget must be submitted to Finance Committee by May.

Meeting adjourned 12:05 p.m.